

**MINUTES FOR THE MEETING OF THE RESIDENTS' COMMITTEE (RESCOM) OF
EVERGREEN LIFESTYLE VILLAGE MUIZENBERG**

HELD ON TUESDAY THE 11th OF AUGUST AT 11H00 IN THE BOARDROOM

PRESENT		
HT	HUGH TILL	CHAIRPERSON & CATERING
TJ	TONI JOUBERT	VICE-CHAIRPERSON & GARDENS
DM	DEE MOON	EVENTS & ACTIVITIES
RS	ROD STEWART	FINANCE
RG	RIAAN GOUWS	GENERAL MANAGER
KW	KIM WHITWORTH	ASSISTANT VILLAGE MANAGER
LW	LAUBI WALTERS	TEMPORARY SECRETARY
APOLOGIES		
JH	JOHN HIGGS	MAINTENANCE
ITEM	NARRATIVE	ACTION
1.	WELCOME AND APOLOGIES - The chairperson (HT) welcomed all present at the last meeting of the current Rescom. - The apology from JH was accepted.	
2.	APPROVAL OF MINUTES The minutes were approved, proposed by DM and seconded by TJ.	
3.	MATTERS ARISING FROM PREVIOUS MEETING All matters were dealt with under relevant headings.	
3.1	Finance and Statistics - RG will provide the state of the July village financials to the incoming chairperson. - RS reported no change in the state of the Residents Committee Fund, i.e. a positive balance of R2529.40. - The state of the "On the Rocks" bar facility is reported under Events and Entertainment. - KW provided the Evergreen Muizenberg operational statistics report for July 2026 in response to the relevant agenda items:	

	- The Village population at the end of July was: 216 Women 102 Men - Total of 318 residents - Occupancy of 97% (Operational Statistics – July 2026) - It was noted that only 3 out of the 8 vacancies are left for resale in August. New residents will be welcomed at the “Meet and Greet” function scheduled for 12 August.							
3.2	Repairs and Maintenance The state of the facilities is good. Faulty streetlights have been logged to be repaired.	KW						
3.3	Gardens - The state of the village gardens has been discussed, problems logged and these are being attended to. - The state of the irrigation system in phase 3 has been discussed, problems logged and these are being attended to. A specific concern regarding availability of gardeners is being addressed by prioritising access between specific Evergreen villages.	RG						
3.4	Catering - The quality of daily meals is good. - The level of service in the Bistro is good. - RG explained the standard protocol to be followed by residents experiencing catering concerns: - The concern must be raised with the available duty manager and not with the waitresses. - The recent appointment of an additional duty manager with extensive catering experience will guide and support standardisation of problem-solving. These issues must be handled appropriately and not be delayed to later Rescom meetings.							
3.5	Events and Entertainment DM reported on the events that happened up to the Rescom meeting: July <table border="1"> <thead> <tr> <th>Dates</th><th>Events</th><th>Remarks</th></tr> </thead> <tbody> <tr> <td>1</td><td>Inter-village game challenge</td><td>Good attendance and great fun</td></tr> </tbody> </table>	Dates	Events	Remarks	1	Inter-village game challenge	Good attendance and great fun	
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4	SA vs England Rugby	Well-supported by about 30 people
12	Sunday Music Festival Night	Packed out as usual
18	Abba Tribute	Fantastic evening
24	Xmas in July	Full house

August

Dates	Events	Remarks
5	Maureen procured 15 free seats for a ballet rehearsal	Much enjoyed
7	Restaurant Style Dinner	Successful
8	Residents Braai	Successful

- DM reported on events still to happen:

August

Dates	Events
12	"Meet & Greet" for new and old residents
13	First "Bingo" evening
15	"Quiz Night"
19	"Woman's High Tea" with Dr Shirley Zinn as guest speaker
19	"Medical Matters with Meg" - First in her series of talks
27	"Pop-Up Market"

- DM and TJ mentioned potential future events, namely a High Tea with a Strings Ensemble in September and an "Open Gardens Day" in October.
- HT and DM reported on the progress in management control of the "On the Rocks Bar":
 - HT used a spreadsheet program to create spreadsheet files.
 - HT consulted with DM and met with Theo Verrijdt to populate these files, allowing the development of a stock control sheet, a cash-balance tracking sheet and a financial report.
 - The balance sheet will track the bar's financial position at any specific point in time.
 - The advance from Evergreen has been fully refunded.
 - HT distributed these documents before the Rescom meeting, and it formed the basis of a productive discussion. RG provided valuable input and guidance.

	The Rescom members expressed their appreciation for work performed. HT remarked that this will be an ongoing responsibility of Rescom.	RESCOM
3.6	Health, Safety and Security Fire drills & evacuation: RG and KW indicated that this would happen towards end of September. KW will send a request for volunteer marshals and appoint a suitable number per appropriate area.	KW
4.	General - KW is managing nominations for new Rescom members as part of the Annual General Meeting process. - The issue of changing dog owner behaviour to maintain clean public spaces, by attending to new signage and ensuring adequate dog waste bins, will be resolved.	KW
5.	Closure of Meeting Meeting was closed at 12h11.	
6.	Date of next Residents Committee Meeting TBD by new Rescom.	

APPROVED AND SIGNED AT CAPE TOWN ON _____ 2026.

CHAIRPERSON