

**MINUTES FOR THE MEETING OF THE RESIDENTS' COMMITTEE (RESCOM) OF
EVERGREEN LIFESTYLE VILLAGE MUIZENBERG**

HELD ON TUESDAY THE 9th OF JUNE AT 14H00 IN THE BOARDROOM

PRESENT		
HT	HUGH TILL	CHAIRPERSON & CATERING
TJ	TONI JOUBERT	VICE-CHAIRPERSON & GARDENS
DM	DEE MOON	EVENTS & ACTIVITIES
RS	ROD STEWART	FINANCE
RG	RIAAN GOUWS	GENERAL MANAGER
KW	KIM WHITWORTH	ASSISTANT VILLAGE MANAGER
LW	LAUBI WALTERS	TEMPORARY SECRETARY
APOLOGIES		
JH	JOHN HIGGS	MAINTENANCE
ITEM	NARRATIVE	ACTION
1.	WELCOME AND APOLOGIES - The chairperson welcomed all present. - The apology, received from JH, was accepted. - The resignation from Bob Johnston (BJ), was confirmed. - HT drafted and circulated a letter wishing speedy recovery to JH, and a letter of appreciation for dedicated Rescom services to BJ. These will be delivered. - It was noted that LW will act as temporary secretary.	
2.	APPROVAL OF MINUTES The minutes were approved, proposed by RS and seconded by DM.	
3.	MATTERS ARISING FROM PREVIOUS MEETING All matters were dealt with under the relevant headings.	

4.

Finance and Statistics

The state of the April Village Financials had been discussed at the Management Committee:

It was found to be in order, with no concerns noted.

Variations in the April Balance Sheet were found to be due to timing, and as such the reflected actuals were not concerning. Automated capturing of accounts could minimise these phenomena.

The current state of the Residents Committee Fund is reflected in the report by RS as:

Date (2026)	Details	Debit	Credit	Balance	Remarks
3/03	March Quiz	R250.00	•	R2520.40	•
17/05	Bar*	•	R3600.00	R6120.40	Bar Account

The status of the “On the Rocks” Bar* facility is summarised from DM’s report:

“On The Rocks” opened on Mother’s Day (10th of May) with ticket sales of around R2000.00.

The first official opening was Friday the 15th of May, with a low attendance of only 7 people.

The 2nd Friday opening had a much better attendance with more than 17 people having a good social evening.

Evergreen provided loan assistance for the purchase of the initial Bar stock, to the extent of R7500.00. Repayment of this amount is expected by 31 December 2026.

The Resident’s Committee Fund was credited by R3600.00 on the 17th of May. (See RS report above.) To be refunded to Evergreen.

Theo Verrijdt (TV) kindly took on the role of establishing the “On the Rocks” Bar operations, with Residents Committee members assisting.

The Residents Committee will formally assist with planning, operations as well as cash management. This should happen as soon as possible:

An official “protocol” relating to “On the Rocks” is to be developed: “A documented system of rules that explain and govern correct conduct and procedures”. “This includes specific responsibilities and timelines”.

Meetings between stakeholders will be necessary to discuss the content and implementation of the protocol. These will address issues like marketing the initiative, increased sales of vouchers, bar opening

HT, RS, DM
& TJ

	times scheduling, stock management, accounting and reporting. The management of Evergreen repayment will be part of this exercise. - Feedback will be provided at the next Residents Committee Meeting. - The village population at the end of May was: - Total: 312 residents; 206 women & 106 men - Occupancy of 94% - There are currently 4 houses and 11 apartments available for resale. - New residents will be identified by KW and reported to HT to plan for a welcoming function.	DM, RS & HT HT KW & HT
5.	Repairs and Maintenance - The state of the facilities are very good. - One concern was reported by TJ: The following lights were faulty; outside house 72, and over the front staircase of the Apartment block. These will be inspected and repaired.	KW & RG
6.	Gardens TJ Thanks to management's efforts, the gardens were looking healthy and tidy. TJ reported that some sprinklers are not working. RG responded that nighttime sprinkling is being changed to daytime, due to the winter weather, and that all irrigation will be inspected as part of the process.	
7.	Catering - The quality of the daily meals is mostly (90%) very good: There are no ongoing problems. - The level of service in the Bistro is very good: The attitude of the staff is excellent. Upskilling is still work-in-progress, so small irritations, like speed of service, will also improve.	
8.	Events and Entertainment DM reported on some events that happened in the last month: - The "Happy Beanies" drive is still underway with around 260 beanies already produced. - The "On the Rocks" Bar was officially opened on Friday the 15th. - The Mother's Day lunch was wonderful with excellent food, service and a full house! - The "Food Sock" presentation by Maureen Elliot's son	

	○ The mid-week social dinner was another resounding success as was the Sushi evening. ○ Maureen Segers arranged another Darling Cellars trip for 22 very happy residents. ● DM reported on the events that are planned for the next three months ○ Over and above suggestions for “Themed Evenings”, a “Women’s Breakfast”, “Christmas in July”, “Women’s Day in August” and “Movie Nights”, a talk on Dementia (facilitated by TJ) and a potential trip to the Flower Show in Stanford in September, the following: ▪ Health Care Talk ▪ “Khayelitsha Cookies” Talk. ▪ Father’s Day Lunch RG announced the following events that are to be scheduled by Evergreen Management: ▪ Abba Christmas in July Tribute show – 18 July. ▪ Christmas in July – 23 July.	
9.	Health, Safety and Security Fire Drills and Evacuation: KW to meet with HT to finalise the Resident Evacuation Guide.	KW & HT
10.	General No other issues were raised.	
11.	Closure of Meeting Meeting was closed at 15h45.	
	Date of next Residents Committee Meeting Tuesday, 14 July 2026.	

APPROVED AND SIGNED AT CAPE TOWN ON _____ 2026.

CHAIRPERSON