

MINUTES OF THE EVERGREEN VILLAGE MUIZENBERG RESCOM MEETING No. 1
HELD TO BE HELD ON MONDAY, 1 SEPTEMBER 2025 AT 14:00 IN THE BOARDROOM

PRESENT		
HT	HUGH TILL	CHAIRPERSON
TJ	TONI JOUBERT	CATERING
BJ	BOB JOHNSTON	VICE-CHAIR:
RC	ROY COWING	GARDENS
RS	ROD STEWART	SECRETARY/
		HEALTH, SECURITY
RG	RIAAN GOUWS	MAINTENANCE
KW	KIM WHITWORTH	FINANCE
RG	RIAAN GOUWS	VILLAGE MANAGER
KW	KIM WHITWORTH	ASST VILLAGE MANAGER
ITEM	NARRATIVE	ACTION
1.	WELCOME AND APOLOGIES All present; No apologies	
2.	APPROVAL OF MINUTES Minutes of the meeting held on the 29 th July were Approved; proposed by HT and seconded by TJ.	HT
3.	CORRESPONDANCE & MATTERS ARISING FROM PREVIOUS MEETING Water ingress into the basement noted during winter is being monitored.	RG RC
4.	FINANCE & STATISTICS HT reported from the Mancom meeting on the 20 th August that overall village expenditure was being well managed after the first quarter. HT handed over to RS; Residents fund stands at R6284.00 Statistics: Remain unchanged for August.	RS
5.	REPAIRS & MAINTENANCE Remedial work to building is ongoing; exact completion date not yet confirmed as dependent on weather but is progressing successfully. Several carpet tiles on the 2 nd floor have become loose and need to be re-stuck down. Stencils to be manufactured for the re-painting of parking bay numbers	RG RC
6.	GARDENS The feed back from the residents is that the gardens are looking very good. RG noted that a new contractor will be appointed to supervise maintenance of the sprinkler system.	RG TJ

7.	HEALTH & SECURITY BJ requested an updated list of evacuation marshals to be circulated. RG advised that updated evacuation routes and assembly points are being worked on as well as specific responsibilities, expectations, and capacity requirements of marshals. Once completed, marshals will be appointed prior to a scheduled evacuation drill.	BJ RG
8.	CATERING HT reported that the meals continue to be of inconsistent quality. RG advised that agreements are in place for the changeover on 1 November 2025 and is looking forward to the same positive change seen at other villages with the same caterers.	HT
9.	EVENTS & ENTERTAINMENT It was suggested that a social committee be established rather than having this portfolio added to the current Rescom. A notice will be prepared to invite any interested parties to get together to discuss this.	RG
10.	ANY OTHER BUSINESS RG invited Rescom to provide input on useful information to include in the new resident's welcome pack and proposed starting a monthly Meet and Greet for new residents. It was noted that many drivers are not adhering to the speed limit or stopping at the stop signs in the village.	RG KW ALL
11.	CLOSURE OF MEETING With no more business, the meeting closed at 15h44.	
12.	Date of next Rescom Meeting Monday 6 th October at 14h00.	

APPROVED AND SIGNED AT CAPE TOWN ON _____ 2025.

CHAIRPERSON