

**MINUTES OF THE EVERGREEN VILLAGE MUIZENBERG RESCOM MEETING  
HELD ON TUESDAY, 29<sup>th</sup> July 2025 AT 14:00 IN THE BOARDROOM**

<b>PRESENT</b>		
<b>HT</b>	<b>HUGH TILL</b>	<b>CHAIRPERSON</b>
		<b>FINANCE</b>
<b>JH</b>	<b>JOHN HIGGS</b>	<b>VICE-CHAIRPERSON</b>
		<b>MAINTENANCE/SECURITY</b>
<b>TJ</b>	<b>TONI JOUBERT</b>	<b>GARDENS</b>
<b>PS</b>	<b>PAUL SELBY</b>	<b>CATERING</b>
<b>JM</b>	<b>JENNA MONK</b>	<b>EVENTS AND ACTIVITIES</b>
<b>RG</b>	<b>RIAAN GOUWS</b>	<b>VILLAGE MANAGER</b>
<b>KW</b>	<b>KIM WHITWORTH</b>	<b>ASST VILLAGE MANAGER</b>
<b>ITEM</b>	<b>NARRATIVE</b>	<b>ACTION</b>
<b>1.</b>	<b>WELCOME AND APOLOGIES</b> The Chairman welcomed all present, there being no apologies	
<b>2.</b>	<b>APPROVAL OF MINUTES</b> The minutes of the previous meeting were accepted, proposed by JH and seconded by PS.	
<b>3.</b>	<b>MATTERS ARISING FROM PREVIOUS MEETING</b> All matters arising will be dealt with under appropriate agenda headings.	
<b>4.</b>	<b>Finance and Statistics</b> A summary of the Quarter one financials for the financial year ending Feb 2026 was presented to the meeting. See attached report. The Resident's Fund stands at R6 534, with the refund of the loan to the library and the refunding to JM for table decorations and the purchase of a lockable cash bag included. Statistics, as of the 30-06-2025 the total no of residents has risen to 304. There are 5 vacant houses and 16 vacant apartments.	
<b>5.</b>	<b>Repairs and Maintenance</b> See report from JH. The redecoration and waterproofing of the apartment block are proceeding well. The path between the houses 40 & 41 that runs next to house 57 has uneven paving slabs and no lights making it a trip hazard especially at night.	

<b>6.</b>	<p><b>Gardens</b></p> <p>A vote of thanks to Village Management for the improvement in the gardens over the past few months.</p> <p>See report from TJ.</p> <p>RG reported that there had been a temporary disruption to the sprinkler system as someone had interfered with one of the control boxes, as a result that the pump motor had burned out. With the system up and running again the level of water in the boardwalk area should be reduced.</p>	
<b>7.</b>	<p><b>Security</b></p> <p>The expanded use of the At The Gate system is proving very useful and security at the gate is running smoothly.</p>	
<b>8.</b>	<p><b>Catering</b></p> <p>See report from PS.</p> <p>The quality of food from the caterers continues to be inconsistent.</p> <p>The committee expressed it's hope that there would be an improvement in the not to distant future.</p>	
<b>9.</b>	<p><b>Events and Entertainment</b></p> <p>See report from JM.</p> <p>In addition, the Quiz evenings continue to draw an enthusiastic crowd.</p> <p>The trip to the 'Mikado in Concert' at The Artscape went off without a hitch and was enjoyed by all 27 residents who came along for the ride. Thanks to JM for arranging.</p> <p>The regular activities of the village continue, thanks to the many residents who give of their time and energy to keep them running regularly.</p>	
<b>10.</b>	<p><b>Health and Safety</b></p> <p>The Shemca Group has been appointed by ELV to oversee the Health and Safety at all their facilities. Shemca conducted their first visual audit at Evergreen Muizenberg recently. Shemca will also be overseeing the mandatory fire drills at the village, the next one will happen in the next once weather conditions allow for this to be done safely.</p>	
<b>11.</b>	<p><b>General</b></p> <p>TJ requested the go ahead to purchase new stands for the Rummikub players. RG offered to make wooden ones for them if they could give him a plan for one.</p>	

12.	<p><b>Closure of Meeting</b></p> <p>There being no further business the meeting closed at 15:30.</p> <p>This being the last meeting before the AGM the chairman offered his thanks to all the committee members for their willing participation and service to the village during their year of service.</p>	
	<p><b>Date of next Rescom Meeting</b></p> <p>The AGM will take place on the 20<sup>th</sup> August at 3:00 pm this is the last meeting of the current committee.</p>	

APPROVED AND SIGNED AT CAPE TOWN ON \_\_\_\_\_ 2025

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**CHAIRPERSON**