

**MINUTES OF THE EVERGREEN VILLAGE MUIZENBERG RESCOM MEETING
HELD ON TUESDAY, 24TH JUNE 2025 AT 14:00 IN THE BOARDROOM**

PRESENT		
HT	HUGH TILL	CHAIRPERSON
		FINANCE
JH	JOHN HIGGS	VICE-CHAIRPERSON
		MAINTENANCE/SECURITY
TJ	TONI JOUBERT	GARDENS
PS	PAUL SELBY	CATERING
JM	JENNA MONK	EVENTS AND ACTIVITIES
RG	RIAAN GOUWS	VILLAGE MANAGER
KW	KIM WHITWORTH	ASST VILLAGE MANAGER
ITEM	NARRATIVE	ACTION
1.	WELCOME AND APOLOGIES The chairman welcomed all present, there being no apologies.	
2.	APPROVAL OF MINUTES The minutes were approved with spelling errors noted in paragraphs 5,6 &10. Proposed by JH and seconded by PS.	
3.	MATTERS ARISING FROM PREVIOUS MEETING All matters arising will be dealt with under appropriate agenda headings.	
4.	Finance and Statistics The financial statement for the 1 st quarter of the year is not yet available. Resident's fund allocations, RESCOM is investigating the best way to apply the funds to the benefit of the residents. The Resident's Fund remains at R6060.00 Statistics The total of residents for were 301 down from a high of 313 in March. Unoccupied houses 5 and apartments 15. With new residents due to arrive in the weeks to come.	
5.	Repairs and Maintenance RG reported on Building Redecoration and Waterproofing. We are now six weeks into the project, and we are pleased to report that all remedial work has been completed without any unexpected issues. The waterproofing of the first section of the roof is close to completion. While progress has varied from week to week – mainly due to the weather – we are steadily moving forward and remain committed to keeping you informed as we go.	

	The pool needs to be relined, and plans are being prepared to have it done as soon as possible.	
6.	Gardens See report from TJ. RG responded to the requests in the report, that it would depend on the availability of budgeted funds at the time. An audit of the sprinkler system is in the process of being carried out with repairs to follow. Several repairs are required on sprinklers next to driveways where residents drive over them. This cannot remain a cost to the village and the procedure to allocate these charges to residents in question will be shared once finalised.	
7.	Security There are no security issues to report. The security site supervisors and shift leaders have been sent on First Aid and Fire training courses.	
8.	Catering See report PS. The buffet meals being served on alternate Sundays are proving very popular especially for residents who want to invite friends or family.	
9.	Events and Entertainment See report by JM. Spring or Christmas market. Plans for a market in the village are on hold until the refurbishing of the building has been completed. We do ask if anyone is willing to convene a committee to organize one in the future to please let the committee know. A 'Christmas in July' event is being planned that will include a meal and a Slide Show by HT. JM will arrange a bus to take residents who are interested, to Artscape for the matinee of The Mikado on the 27 th of July at a cost per person of R350 for the ticket and transport, provided there are enough to fill the 32-seater bus.	HT & KW
10.	Health RG reported on a Sense of Community. We understand there have been some concerns about how residents with higher care needs may occasionally affect shared space and events. Changes in health are a natural part of life, and every person ages differently. Providing a sense of community, welcoming all residents into shared facilities, and caring for every single resident equally forms an important part of Evergreen's partnership for life promise. The chairman expressed his gratitude to the residents who go out of their way to assist those residents who have diminished capacity. HT and RG to arrange a suitable date for Dinner/Lunch to welcome new residents.	

11.	General The Chairman apologised for the lateness of the previous minutes but would not appoint a secretary as the has only one more meeting in the current committee's tenure.	
12.	Closure of Meeting With no further business the meeting closed at 15h44 with thanks from the chairman to all.	
	Date of next Rescom Meeting 29 th July 2025 at 14h00 in the boardroom.	

APPROVED AND SIGNED AT CAPE TOWN ON _____ 2025

CHAIRPERSON