

**MINUTES OF THE EVERGREEN VILLAGE MUIZENBERG RESCOM MEETING  
HELD ON THURSDAY, 17<sup>th</sup> April 2025 AT 14:00 IN THE BOARDROOM**

<b>PRESENT</b>		
<b>HT</b>	<b>HUGH TILL</b>	<b>CHAIRPERSON</b>
		<b>FINANCE</b>
<b>JH</b>	<b>JOHN HIGGS</b>	<b>VICE-CHAIRPERSON</b>
		<b>MAINTENANCE/SECURITY</b>
<b>ES</b>	<b>ERICA SHEARER</b>	<b>SECRETARY/HEALTH</b>
<b>TJ</b>	<b>TONI JOUBERT</b>	<b>GARDENS</b>
<b>PS</b>	<b>PAUL SELBY</b>	<b>CATERING</b>
<b>RG</b>	<b>RIAAN GOUWS</b>	<b>VILLAGE MANAGER</b>
<b>KW</b>	<b>KIM WHITWORTH</b>	<b>ASST VILLAGE MANAGER</b>
<b>ITEM</b>	<b>NARRATIVE</b>	<b>ACTION</b>
<b>1.</b>	<b>WELCOME AND APOLOGIES</b> The chairman welcomed all with a special welcome to RG our new village manager who is taking over from Christine. Apologies were received from Jenna Monk	
<b>2.</b>	<b>APPROVAL OF MINUTES</b> The minutes had been circulated and were accepted, proposed by JH,	
<b>3.</b>	<b>MATTERS ARISING FROM PREVIOUS MEETING</b> Matters arising will be taken under the appropriate headings.	
<b>4.</b>	<b>Finance and Statistics</b> HT presented a summary of the unaudited financial statement for the village as at the end of Feb 2025. It shows that the village ended the financial year with a small surplus of R 71,533. This is the first time the village has shown a surplus without any subsidy from the developer. If this is confirmed by the audit it will be ringfenced and in favour of Muizenberg village. The Residents' Fund remains at R6,500. Village Statistics There are 5 houses and 15 apartments vacant in the village. The village population is 313 of which 202 are women with an average age of 81 and 111 are men with an average age of 82.	
<b>5.</b>	<b>Repairs and Maintenance</b> There are some streetlights not working in the village. A vacuum developed in the water tank for collecting water from the stream to supplement ground water for irrigation preventing water to be pumped from the stream. The tank will be repositioned and supported to prevent the same happening again. The outflow of water from the stream requires the outlet pipe to be pressure blasted to	<b>KW</b> <b>RG</b>

	<p>prevent flooding in the coming winter. RG has a contact in the City of CT who may be able to help.</p> <p>The ground under the new fence covering the tanks needs to be removed to prevent the wood from rotting.</p> <p>Refurbishing of the lifestyle centre and replacing of artwork requires a Holistic approach and RG reported that planning is in progress.</p> <p>The waterproofing and repair work on the exterior of the apartment building is a priority and is planned to start in the first half of May.</p>	<p><b>RG</b></p> <p><b>RG</b></p>
6.	<p><b>Gardens</b></p> <p>The sprinkler system is working better but residents need to know what the procedure is to report faulty sprinklers.</p> <p>RG believes that with the resources we have our gardens can be looking much better with better supervision and planning.</p> <p>Regarding the use of the gardeners in private gardens, the four permanent gardeners will no longer be allowed to work in private gardens but an additional gardener (Alex) will be provided for one days a week for work in private gardens. He will work by booking only, details to follow.</p> <p>RG has rearranged the front entrance and made it much more presentable.</p> <p>RG and TJ will inspect the gardens together to plan way forward to more attractive gardens.</p>	
7.	<p><b>Security</b></p> <p>Having two scanners at the gate is working very well and speeding up the processing of visitors in and out.</p> <p>With the removal of the night duty manager. There is continued training of the security guards on what steps need to be taken in various situations. This is an ongoing process.</p> <p>RG noted that our security staff is not law enforcement but the first face of welcome to the village. RG is to request that our new supervisor will be sent to Noordhoek for instruction by supervisor there who is outstanding.</p> <p>HT noted that there needs to be training of the Evacuation Martials, and the lists of residents in their areas need to be kept up to date.</p>	<p><b>RG, KW</b></p>
8.	<p><b>Catering</b></p> <p>The new oven has been installed and greatly appreciated by the Bistro staff.</p> <p>The service in the Bistro has improved but struggles when the numbers are larger than normal.</p> <p>The meals at the Bistro have improved but the consistency of portion size is still a problem.</p> <p>The Spit Braais have been a great success, but the number of people attending have highlighted the lack of front of house presence by the Bistro staff.</p>	

	<p>The scones and cream on Wednesdays have been well received but sold out before 12:00 on the first occasion.</p> <p>RG assured us that he will work towards getting the Bistro to produce consistent quantity and quality of the food and service.</p> <p>Up and coming events include.</p> <p>Good Friday – hot cross buns and pickled fish</p> <p>Easter Sunday – Lamb spit braai</p> <p>Mother's Day – Sunday 11<sup>th</sup> May</p>	
9.	<p><b>Events and Entertainment</b></p> <p>The music evening held on the 13<sup>th</sup> was a wonderful success, with a lively variety of music that was enjoyed by a capacity audience. With everyone looking forward to the next one.</p> <p>JM suggested via email that RESCOM consider evaluating the viability of organising bus outings for residents. This will be considered, and a report back be given at the next meeting.</p> <p>As costs of functions mount and residents' finances are limited RG suggested that RESCOM look at ways of encouraging the resources we have on site. This will be followed up.</p> <p>The Easter egg collection was very well supported and there were enough donations to give to Douglas Murray Home, Nourish Preschool &amp; Educare, Happy Days Preschool and Jamestown United junior team. All arranged by Susan and Owen. A big thank you to everyone.</p>	
10.	<p><b>Health</b></p> <p>The residents concern for those who are not coping with independent living was raised. RG will require some time to understand the situation in each case and will be able to comment better when he has had more time. Each case needs to be treated on merit and intervention applied appropriately.</p>	
11.	<p><b>General</b></p> <p>The date of our meetings needs to be clarified as some members struggled with the date of this meeting.</p>	
12.	<p><b>Closure of Meeting</b></p> <p>There being no further business the meeting closed at 16:00H</p>	
	<p><b>Date of next Rescom Meeting</b></p> <p>29<sup>th</sup> May 2025 at 14:00</p>	

APPROVED AND SIGNED AT CAPE TOWN ON \_\_\_\_\_ 2025.

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**CHAIRPERSON**