

MINUTES OF THE EVERGREEN VILLAGE MUIZENBERG RESCOM MEETING HELD ON TUESDAY 27TH AUGUST 2024 AT 10.30AM IN THE BOARDROOM

HT				
пі	IUGH TILL CHAIRPERSON			
		FINANCE		
JH	JOHN HIGGS	VICE-CHAIRPERSON		
		MAINTENANCE/SECURITY		
ES	ERICA SHEARER	HEALTH		
TJ	TONI JOUBERT	GARDENS		
PS	PAUL SELBY	CATERING		
JM	JENNA MONK	EVENTS & ACTIVITIES		
CD	CHRISTINE DEMPERS	VILLAGE MANAGER		
KW	KIM WHITWORTH	ASST VILLAGE MANAGER		
			ACTION	
ITEM		NARRATIVE		
1.				
	HT welcomed all present to the new Rescom. JH apologised for his late arrival due to a delay at the dentist.			
2.	APPROVAL OF MINUTES			
	 The minutes of the meeting held on 30th July were proposed by TJ and seconded by PS, as a true record of that meeting both of whom were present at that meeting. 			
	 The election of Chairperson and Vice-Chairperson and the allocation of portfolios 			
	that took place at the first meeting of the new Rescom on the 22 nd of August were			
	unanimously ratified by the meeting.			
3.	MATTERS ARISING FROM THE MINUTES			
5.	As many items on the agenda were a continuation of the minutes, it was agreed to go			
	straight to the current agenda.	allori or the minutes, it was agreed to go		
4.	FINANCE AND STATISTICS			
	Finance:			
	• HT presented his comments on the Mana	agement Accounts for the village to July		
	2024. See attached report.			
	• CD notified the meeting that there were a	dditional expenses coming up during		
	August and September.			
	Statistics:			
	HT requested that a copy of the village statist	ics be tabled at future meetings.		
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5.	MAINTENANCE & REPAIRS	
	 JH to conduct an inspection of the buildings and would then be able to comment more fully at the next meeting 	JH
	 CD reported that a contract had been signed to have <u>all</u> the leaks that have appeared in the buildings, in both apartment block and houses, be attended to. The contractor is expected to begin work towards the end of September. 	
	 The contractor is expected to begin work towards the end of September. Painting of the garage/houses undertaken before the start of winter will continue when it warms up. All this is for the account of EPI. 	
	• The flooding in phase 3 during the heavy rain was caused by insufficient storm water drainage this is a city council responsibility and they will be attending to it in the near future.	
	• The pictures that were removed from the apartment building walls, in order to paint, were water damaged in storage during the recent storms. Quotation for replacing them are being prepared for submission to the insurers.	
6.	SECURITY	
	 Comments from John who noted that searching of vehicles on leaving the village must be pursued and to ensure that no contractor's vehicles would be allowed to leave the village without being searched. 	
	• CD reassured the meeting that security was an ongoing priority for management who were continually seeking ways to improve the level of security of the village.	
	 Measures in place are amongst others, random searches of vehicles, body searches of staff leaving the premises, and that no staff member was allowed to remove anything from the village without a pass signed by management which could only be done during the week and that over the weekend no member of staff 	
	 was allowed to remove anything from the village. Management are continually working with the security company to tighten up security to a more professional level. 	
7.	GARDENS	
	 "Tree of the Year" offered by the city of cape Town is a mountain tree and not suitable for our garden. TJ is endeavouring to find a suitable tree to be planted in the centre of the hexagonal seat at the end of the boardwalk. 	CD
	 TJ reported that the trimming of the trees near the boardwalk had begun but still needed some attention. Water flow through the Boardwalk area could be improved, could this be connected. 	CD
	 Water flow through the Boardwalk area could be improved, could this be connected with the CTCC work on the storm water drains proposed? CD confirmed that the next delivery of compost is due to arrive by 28 August. 	
	 CD confirmed that the next delivery of compost is due to arrive by 28 August. The planting of the vegetable garden will begin when all the trimming of trees in the area is complete. 	
	 Consideration will also be given to installing a pergola over one of the seats on the boardwalk. 	CD
8.	CATERING,	
	 The quality of the meals is on the up, but is dependent on the cook on duty, though the quantity is often too little. 	
	the quantity is often too little.The kitchen does not have a meat slicer. CD to investigate.	CD
	 The catering committee will resume meeting shortly. 	
	• CD informed the meeting that the new oven is still to be delivered.	CD

	• There remains a major problem with the resident's accounts that still needs to be resolved.	CD
	 CD to insist that training of waitron staff be undertaken as a priority. A discussion ensured about introducing a weekly Social Dinner for those who wished to attend. CD/JM and PS to discuss. 	CD
9.	 EVENTS AND ENTERTAINMENT JM outlined discussed a brief outline of the Xmas Craft Market to be held on 2 November A list of events and activities for the next three months is attached. Other suggestions included for consideration: Outing to Vergenoegd Afternoon Functions Open Gardens in October/February 	JM
10.	 HEALTHCARE It was agreed that this portfolio should focus on social rather than medical health. This would include welcoming of new residents, keeping in touch with residents who have special needs. Management would keep Rescom informed of people going to or coming from hospital. Attending presentations in the village on health matters. The possibility of forming of a group of likeminded residents to assist as required. 	CD
11.	 GENERAL It was agreed that the Minutes would be circulated to committee members and management before they are published. It was requested that reports be forwarded to the secretary by the Monday morning before the Thursday meeting. The establishment of a Residents or village fund was discussed, no decisions were made. 	нт
12.	 Planning should begin on Staff gratuities for the year. There being no further business the meeting closed at 12:34. With thanks for everyone's contribution. 	HT/CD
13.	Next Rescom Meetings (Thursday at 3pm): 19-Sept, 24-Oct, 21-Nov, 16-Jan, 20-Feb, 20-Mar	

APPROVED AND SIGNED AT MUIZENBERG ON _ 2024.

CHAIRPERSON