

**MINUTES OF THE EVERGREEN VILLAGE MUIZENBERG RESCOM MEETING
HELD ON TUESDAY 27TH AUGUST 2024 AT 10.30AM IN THE BOARDROOM**

PRESENT		
HT	HUGH TILL	CHAIRPERSON
		FINANCE
JH	JOHN HIGGS	VICE-CHAIRPERSON
		MAINTENANCE/SECURITY
ES	ERICA SHEARER	HEALTH
TJ	TONI JOUBERT	GARDENS
PS	PAUL SELBY	CATERING
JM	JENNA MONK	EVENTS & ACTIVITIES
CD	CHRISTINE DEMPERS	VILLAGE MANAGER
KW	KIM WHITWORTH	ASST VILLAGE MANAGER
ITEM	NARRATIVE	ACTION
1.	WELCOME AND APOLOGIES HT welcomed all present to the new Rescom. JH apologised for his late arrival due to a delay at the dentist.	
2.	APPROVAL OF MINUTES <ul style="list-style-type: none"> The minutes of the meeting held on 30th July were proposed by TJ and seconded by PS, as a true record of that meeting both of whom were present at that meeting. The election of Chairperson and Vice-Chairperson and the allocation of portfolios that took place at the first meeting of the new Rescom on the 22nd of August were unanimously ratified by the meeting. 	
3.	MATTERS ARISING FROM THE MINUTES As many items on the agenda were a continuation of the minutes, it was agreed to go straight to the current agenda.	
4.	FINANCE AND STATISTICS Finance: <ul style="list-style-type: none"> HT presented his comments on the Management Accounts for the village to July 2024. See attached report. CD notified the meeting that there were additional expenses coming up during August and September. Statistics: HT requested that a copy of the village statistics be tabled at future meetings.	

	<ul style="list-style-type: none"> • There remains a major problem with the resident's accounts that still needs to be resolved. • CD to insist that training of waitron staff be undertaken as a priority. • A discussion ensued about introducing a weekly Social Dinner for those who wished to attend. CD/JM and PS to discuss. 	CD CD
9.	EVENTS AND ENTERTAINMENT <ul style="list-style-type: none"> • JM outlined discussed a brief outline of the Xmas Craft Market to be held on 2 November • A list of events and activities for the next three months is attached. • Other suggestions included for consideration: <ul style="list-style-type: none"> ○ Outing to Vergenoegd ○ Afternoon Functions ○ Open Gardens in October/February 	JM
10.	HEALTHCARE <ul style="list-style-type: none"> • It was agreed that this portfolio should focus on social rather than medical health. This would include welcoming of new residents, keeping in touch with residents who have special needs. • Management would keep Rescom informed of people going to or coming from hospital. • Attending presentations in the village on health matters. • The possibility of forming of a group of likeminded residents to assist as required. 	CD
11.	GENERAL <ul style="list-style-type: none"> • It was agreed that the Minutes would be circulated to committee members and management before they are published. • It was requested that reports be forwarded to the secretary by the Monday morning before the Thursday meeting. • The establishment of a Residents or village fund was discussed, no decisions were made. • Planning should begin on Staff gratuities for the year. 	HT HT HT/CD
12.	There being no further business the meeting closed at 12:34. With thanks for everyone's contribution.	
13.	Next Rescom Meetings (Thursday at 3pm): 19-Sept, 24-Oct, 21-Nov, 16-Jan, 20-Feb, 20-Mar	

APPROVED AND SIGNED AT MUIZENBERG ON _____
2024.

CHAIRPERSON