

**EVERGREEN VILLAGE MUIZENBERG RESCOM MEETING  
HELD ON TUESDAY 31<sup>st</sup> OCTOBER 2023  
AT 10h15 IN THE BOARDROOM**

**PRESENT**

<b>SW</b>	<b>SUE WOOD</b>	<b>CHAIRLADY</b>
<b>PS</b>	<b>PAUL SELBY</b>	<b>VICE CHAIRMAN</b>
<b>SC</b>	<b>SOZ CHRISTIE</b>	<b>MAINTENANCE/SCURITY</b>
<b>EK</b>	<b>ERIK KIDERLEN</b>	<b>MAINTENANCE/ENGINEERING</b>
<b>PvE</b>	<b>PAT VAN EYSSEN</b>	<b>SECRETARY</b>
<b>OK</b>	<b>OWEN KINAHAN</b>	<b>SUB COMMITTEE</b>
<b>KW</b>	<b>KIM WHITWORTH</b>	<b>ASST. VILLAGE MANAGEMENT</b>

**APOLOGIES**

<b>TJ</b>	<b>TONI JOUBERT</b>	<b>GARDENS</b>
-----------	---------------------	----------------

<b>ITEM</b>	<b>NARRATIVE</b>	<b>ACTION</b>
<b>1.</b>	<p><b>WELCOME</b></p> <p>1. SW welcomed everyone.</p> <p>2. SW proposed and members agreed via WhatsApp that Owen Kinahan be seconded as a sub-committee member with a general portfolio that covers Entertainment, Catering and anything to do with the City Council.</p>	
<b>2.</b>	<p><b>MATTERS ARISING FROM THE PREVIOUS MEETING</b></p> <p>1. There were no matters arising from the previous minutes.</p>	
<b>3.</b>	<p><b>FINANCE</b></p> <p>2. Prior to this meeting SW and Hugh Till perused the August figures and the draft of the Income and Expenditure for September 2023. Questions were raised for clarity on various expenses.</p> <p>3. Please see the attached document with responses from KW.</p> <p>4. Some of the are pending answers from Head Office accounts department</p> <p>5. SW will pursue discussion with KW and will raise further questions at the Mancom meeting on 21 November.</p> <p>6. OK mentioned that we as residents do not own the spaces we live in or walk on – we only own the rights to live here and use the spaces.</p>	<p>SW KW</p>
<b>4.</b>	<p><b>SECURITY</b></p> <ul style="list-style-type: none"> <li><b>Lack of consistency in control at the entry boom.</b></li> </ul>	

	<p><b>UNDERGROUND PARKING</b></p> <ol style="list-style-type: none"> <li>1. SW – Without the Entry Boom, drivers of vehicles are speeding down the ramp into the garage. This poses a danger to vehicles and pedestrians in and around the entrance area.</li> <li>2. A boom in place will force the motorists to stop before entering the Parking Garage.</li> <li>3. SW again raised the question of security in this area and that the absence of the Entry Boom allows any vehicle driving in the village free access to the garage and facilitates easy access to the lifts and subsequently into the building.</li> <li>4. The absence of the Entry Boom allows vehicles to exit from the garage at high speed on the wrong side of the ramp.</li> <li>5. The Fish Eye mirror – KW said that previously there was a mirror there but it was removed because it did not solve the problem.</li> <li>6. SW and PS requested that the issue of the Fish Eye be looked into again and a suitable position for it to be considered.</li> </ol>	KW
5.	<p><b>MAINTENANCE and REFURBISHING of the corridors in the apartment building</b></p> <ol style="list-style-type: none"> <li>1. EK proposed that a Maintenance Policy should be set up – which he will undertake to draft with the information for Rescom.</li> <li>2. Subsequently this policy will be used for discussion in future meetings held between Garth, Aashiq, Kim and Rescom.</li> </ol> <p><b>Maintenance Issues</b></p> <ol style="list-style-type: none"> <li>1. <b>REFURBISHING of CORRIDORS of the APARTMENT BUILDING:</b> KW said that the project has been approved and signed off. The delay in starting the project is caused by the Refurbishment Team having units to refurbish across the villages.</li> <li>2. SW has met with Garth and compliments him for his courtesy and his attention to detail.</li> <li>3. SW noted that the state of the garbage area has improved noticeably.</li> <li>4. SW requested that Evergreen Muizenberg implement a Recycling Drive in the Village to be followed up and implemented in the new year.</li> </ol>	OK
6.	<p><b>GARDENS and the BENCH</b></p> <ol style="list-style-type: none"> <li>1. Carry over to November Rescom meeting to report and discuss.</li> </ol>	

7.	<p><b>ENTERTAINMENT</b></p> <ol style="list-style-type: none"> <li>1. Portfolio remains open. To be discussed further in January.</li> </ol>	
8.	<p><b>THE BISTRO</b></p> <ol style="list-style-type: none"> <li>1. SW and PS were informed on Monday 30<sup>th</sup> October by Nikki Kellerman that she has been transferred to another site and the new incumbent Tania Green (Manager at Noordhoek) will be overseeing Bergvliet, Noordhoek and Evergreen Muizenberg.</li> <li>2. SW noted at the outset that the short notice given is unacceptable and that having one person to oversee three villages at the same time is unrealistic and cannot practically work.</li> </ol>	PS T SW KW

<p>9.</p>	<p><b>HEALTH CARE</b></p> <ol style="list-style-type: none"> <li>1. SW noted that the on the 1<sup>st</sup> floor in the Frail Care are of a high standard which includes caring for the comfort and the dignity of those patients.</li> <li>2. SW noted the increase in presence in the Lifestyle Centre of <b>FRAIL CARE</b> been wheeled up and down the passage.</li> <li>3. SW objected. In her opinion this is an unacceptable practice as it compromises the dignity of the patient in the wheel chair and interferes with the lifestyle of the residents in the Lifestyle Centre.</li> <li>4. RESCOM and some residents will continue to uphold their serious concern and objection to the lack of dignity that some residents are exposed to in the Lifestyle Centre due to lack of support from their families.</li> </ol>	<p>SW KW</p>
<p>10.</p>	<p><b>NOMINATION of STAFF MEMBER of the MONTH</b></p> <ol style="list-style-type: none"> <li>1. A member of management has been nominated and the nomination was unanimously approved by Rescom. To be announced shortly.</li> </ol>	
<p>11.</p>	<p><b>RESCOM CHRISTMAS GRATUITY DONATION BOX</b></p> <ol style="list-style-type: none"> <li>1. KW to distribute a circular to all residents explaining how the Gratuity donations are distributed.</li> <li>2. SW said that donations may be made from 1<sup>st</sup> November and the cut-off date is 15<sup>th</sup> December.</li> <li>3. Rescom agreed that the gratuity is to be based on performance and length of service.</li> <li>4. Evergreen Muizenberg's Christmas collection applies only to the staff working for Evergreen Village. This collection does not include Evergreen Health</li> <li>5. Any staff member who has not worked for Muizenberg Village for a full year will receive the gratuity on a pro rata basis.</li> <li>6. There is no prescribed sum of money. Residents are encouraged to donate what they are able to afford if they so choose to.</li> <li>7. Any donations are received with gratitude.</li> </ol>	<p>SW SC</p>
<p>12.</p>	<p><b>ANY OTHER BUSINESS</b></p> <ol style="list-style-type: none"> <li>1. The Craft Market was a resounding success and SW thanked everyone and Management, and all who assisted for all their effort and contributions.</li> <li>2. SW noted that the principal of Ithemba Primary School is in the process of drawing up their requirements that our donations will provide.</li> <li>3. EK asked if there would be a handover with the school and suggested we decide on a date.</li> <li>4. OK suggested that we get Grizéll with the Muiz News to take photos at the function.</li> <li>5. SW mentioned about the email she had received from Gary Reed expressing his thanks and positive impression of the Craft Market.</li> <li>6. OK pulled out the document he received in 2018 when he moved in here and checked if it has been updated.</li> <li>7. OK mentioned about the disappearing Newspapers – that something should be done to make sure that the newspapers do not get removed the Lifestyle Centre.</li> <li>8. Residents are requested not to remove any newspapers from the reception area.</li> <li>9. Residents are encouraged to place their own subscriptions.</li> </ol>	

	<p>10. OK suggested of welcoming new residents and SW mentioned that Chit Chat is currently serving that purpose.</p> <p>11. KW mentioned that it is a duty of a Rescom member to welcome the new residents. PS was in agreement and this will be decided at the next Rescom meeting in November.</p> <p>12. Municipal rates rebate are coming through sporadically from the City Council.</p> <p>13. The forms are available from reception. Once completed return to KW and she will submit them to council.</p> <p>14. PS reported that in a recent emergency his Telecare unit worked for the first time but failed the second time he pressed the button to call an ambulance. Dominique Speelman is commended for his assistance as they had to call the ambulance from a private cell phone. KW to follow up with TeleCare.</p> <p>15. Rescom advises that the committee will be on leave for the month of December but will be available in an emergency only.</p>	
	<p><b>DATE OF THE NEXT RESCOM MEETING WILL BE ON TUESDAY 28<sup>TH</sup> NOVEMBER @ 10:15 IN THE BOARDROOM.</b></p> <p><b>PLEASE NOTE THAT THE NEXT CATERING COMMITTEE MEETING WILL BE HELD ON TUESDAY 28<sup>TH</sup> NOVEMBER @ 13:30 IN THE BISTRO.</b></p>	

SIGNED .....  
CHAIRLADY RESCOM EVERGREEN MUIZENBERG