

EVERGREEN MUIZENBERG RESCOM

MEETING HELD IN THE BOARDROOM ON TUESDAY 28TH MARCH 2023

AT 09H30

PRESENT

- SW Sue Wood** **Chairlady**
HT Hugh Till **Vice Chairman**
EF Ed Fletcher **Gardens**
EK Erik Kiderlen **Maintenance**
SC Soz Christie **Security**
KW Kim Whitworth **Assistant Village Manager**
DD Derek Drew **Village Manager**
Secretary: **Pat van Eyssen (in for Michelle Jones-Phillipson)**

ITEM	NARRATIVE	ACTION
1	WELCOME SW welcomed everyone.	
2	APOLOGIES Alice Grant and Michelle Jones-Phillipson	
3	APPROVAL OF MINUTES FROM PREVIOUS MEETING SW proposed and HT seconded subject to correction of speed limit in the village from 20km per hour to 15km per hour	
4	MATTERS ARISING FROM THOSE MINUTES <ul style="list-style-type: none"> • MAINTENANCE EK Get PM to set out how the HW System is actually designed to work – once we have a knowledge of how the exact system works – EK arranged for PM to visit Muizenberg to explain exactly how the system works – EK would prefer to work internally with PM not having to go through Rescom every time there is a query. No problems from the houses – no reports re hot water problems H110 no more pressure fluctuations. KW to confirm a date for meeting with PM. • RESCOM POSTBOX Rescom post box – are accepting anonymous letters. All residents are encouraged to use the Rescom Box for compliments and complaints. 	EK PM DD KW

	<ul style="list-style-type: none"> • HOUSE RULES CIRCULAR KW to send out a circular reminding resident of the House Rules. Resident from A123 - letter refers to house rules with regard to conduct within the lifestyle centre and that this area be treated with respect. • REFURBISHING OF CARPET TILES OUTSIDE LIFTS AND CORRIDORS DD to follow up. • IRRIGATION SYSTEM The 2nd company approached for a quote for repairs to the irrigation system did not provide a quote so we are going with the original quote for R87,000.00 and the work to be split over 3 stages. Waiting on approval from Garry Reed. • NAME BADGES All staff have been supplied with name badges - confirmed by DD – reminder to staff that name badges have to be worn at all times when they are on duty. • REFUSE BINS Refuse bins – residents are urged to exercise extreme caution for oncoming traffic when the bins are on the pavement for collection. Bins to be brought in as soon they are emptied. • ENTERTAINMENT COMMITTEE Lydia Hirschman is the chair person for the subcommittee; Janice Behr is the vice chair lady; Maureen Segers is the secretary. It is going very well. The library raffle to be drawn on Friday 31st March at 2pm. • LIBRARY Very well supported – they are turning over 200 books per month. Raffle proceeds will facilitate the purchasing of some newly published books. EK requested if residents have any old bird or flower books that could be given to the rangers for Sanparks – EK to send DD/KW details in order to draft a circular about book donations on birds and flowers to Sanparks. • INSPECTION OF SOLAR GEYSERS IN VILLAGE The company ear marked to perform the inspections are in the process of attaining correct certification of compliance in order to carry out the inspections. DD to follow up with Jason the EVG Property Manager to expedite the process. 	<p>KW</p> <p>DD</p> <p>DD PM AP</p> <p>DD KW</p> <p>DD AP CN</p> <p>EK KW</p>
5	<ul style="list-style-type: none"> • THANKS FOR DONATIONS & APPROACH FOR MORE SW Lydia Hirschman and Michelle Jones-Phillipson and their committee members extend their gratitude for the generosity of donations by the residents in the village. Residents are requested to continue to donate books and items for the white elephant stall. Donations from family and friends are all welcome. 	
	<ul style="list-style-type: none"> • FINANCIAL REPORT & BUDGET FOR 2024 Please refer to Hugh Till's reports attached. 	
7	<ul style="list-style-type: none"> • MRAC – BANK ACC / FUNDRAISING / SET OF BOOKS The Muizenberg Residents Association Constitution was accepted by all members of Rescom. This enables the chair and vice chair to 	<p>HT SW</p>

	approach Capitec Bank to open a bank account for all funds raised for Rescom.	
8	<ul style="list-style-type: none"> • INTERFERENCE FROM RESIDENTS SW reported that the problems experienced on all floors of the apartment building continue unabated. In/Out signs are interfered with on a daily basis. Damage to and removal of butterflies on doors continues. Dirty used tissues are deposited in front of resident's doors and in the fire escapes. All staff have been asked to keep an eye for the resident who may be doing this. 	DD KW
9	<ul style="list-style-type: none"> • LIBRARY COMMITTEE REPORT BACK Please refer to Lydia Hirschman's report attached. 	
10	<ul style="list-style-type: none"> • REPORT BACK – SPRING CRAFT MARKET The committee was formally inaugurated and is making good progress. There will be a report in the next minutes. 	LH
11	<ul style="list-style-type: none"> • MAINTENANCE & REFURBISH – CORRIDORS & LIFESTYLE CENTRE KW to provide report by SW as to matters requiring urgent attention in the corridors and in the Lifestyle Centre. This will be discussed at the next Mancom Meeting. 	DD KW
12	<ul style="list-style-type: none"> • GARDEN SERVICES / PIGEONS / MICE PROBLEMS Markus met with Tony Joubert to coordinate and improve areas requiring attention in the gardens. DD emphasised his previous instruction that all residents in the village who have problems or complaints about the garden services to report to himself and KW directly. Staff have been asked to report any residents feeding pigeons / starlings. • PIGEON/MICE PROBLEMS Despite requests to residents by management there are those who choose to continue to feed the pigeons which has now become a serious problem both for the apartment building and in the village. • BARKING DOGS Residents are reminded to exercise their dogs regularly. Village residents are finding the increase in the number of dogs barking is becoming an unacceptable disturbance in the village. If you are a dog owner, please ensure that your dogs do not yap and bark unnecessarily as a courtesy to your fellow residents. If any resident who owns a dog is unable to walk the dog frequently to please contact village management who will assist in finding a willing resident to walk the dogs. Rescom reminds all dog owners to pick up their dog poop and to walk their dog on a lead! • IRRIGATION FILTERS EF queried whose responsibility it is to clear the pop-up filters which need to be cleaned out once every 6 months. DD confirmed that EVG maintenance staff and gardeners are responsible to do this. Weeds popping up in the road between the bricks - DD requested EF to send him a report. 	DD EF DD EF DD EF AP CN

13.	<ul style="list-style-type: none"> SECURITY SC reported that he has made several attempts to approach Captain Knapp to come and give a talk to residents, however he is having difficulty in confirming a date due to the pressures that Capt. Knapp is under. SC to approach Mike Odd for details for an alternative forum to the CPF. SC has communicated with the Fire department to come and do a presentation to our residents however; they are unable to do so until after the end of April. SC asked DD if we could approach Mr Basson of Grinnell Security to come and address Rescom in order for us to have a full understanding of the level of competence and training of the security guards. 	<p>SC</p> <p>DD SC</p>
14	<ul style="list-style-type: none"> BISTRO, FEDICS & FOOD ETC HT reported that generally the quantity and quality of food has improved and is good - however the service is still slow. Nikki is waiting for her Head Office to grant more staff i.e.a barista <p>The cakes and pastries are highly praised by the residents. Due to the current staff restraints residents are respectfully requested to note that there may be a 45-minute wait for food orders during the lunch time service periods from 12:30 – 1:15pm. However, teas and coffees may not be refused during this time. Those residents eating lunch or any other meals are encouraged to complete the forms available at the till for comments positive or negative about the food.</p> <p>This assists everybody to improve the service and the quality. It is not helpful to the Bistro or Rescom or the village management for residents to complain amongst themselves verbally.</p> <p>SW aired the suggestion by Nikki to arrange an Easter Egg hunt to be confirmed. Nikki also suggested a high tea for Easter Monday – to be confirmed. It was agreed to set up a ladies' breakfast in alternating months to the men's breakfast. HT emphasised the need to use the screens when private functions are being held to ensure privacy.</p> <p>Frozen foods and soups are in the pipeline. Nikki to forward costs.</p>	<p>HT KW SW DD NK</p>
15.	<ul style="list-style-type: none"> TRAFFIC CALMING & PETITION TO MANDY MARR SW apologised for not presenting a draft petition for the traffic calming issues in Sunrise Boulevard due to heavy Rescom commitments. It was agreed that SW will sit with DD and KW in the next two weeks to draw up and word a petition to Mandy Marr and to get all the residents to sign it. 	<p>SW DD KW</p>
16	<ul style="list-style-type: none"> OTHER BUSINESS SW notified KW that the Spring Craft Fair committee had elected Ithemba Primary School to be the beneficiary of donations other than that of the White Elephant Table. KW to facilitate a meeting with SW and Melissa Mentor, the principal of Ithemba Primary School. It is noted that any beneficiary of funds raised in the Rescom village will not be given cash. The recipients will be required to present proof of what they need in terms of assistance and that will be purchased on their behalf. 	<p>SW KW</p>

	<ul style="list-style-type: none"> • FRAIL CARE EF reported his deep concerns with regard to the wound dressing assistance that his wife received after a fall. EF has a contact in the Emergency Care Department of the City Council who may be approached to offer wound dressing training to Frail Care. EF to meet with Melanie Carstens on her return at the end of the month. 	
17	<ul style="list-style-type: none"> • NOMINATION OF STAFF MEMBER OF THE MONTH Rescom on behalf of all the residents of Muizenberg Village nominated Kim Whitworth the assistant village manager as Staff Member of the Month. There will be a presentation in the Bistro by Hugh Till on Friday 31st March at 2:30pm after the Raffle draw. 	
18	<ul style="list-style-type: none"> • MEETING ADJOURNED AT 10:57 Next Rescom Meeting to be held on Tuesday 25th April at 9:30am in the Boardroom. 	

MINUTES SIGNED OFF BY CHAIR LADY:

DATE: