

**RESCOM PORTFOLIO MEETING OF EVERGREEN LIFESTYLE VILLAGE**

**MUIZENBERG**

**HELD ON 14 MAY 2021 AT 11H00**

- PRESENT:**
- |                         |       |                                  |
|-------------------------|-------|----------------------------------|
| 1. Mr. Derek Drew       | (DD)  | (Village Manager)                |
| 2. Mrs. Kim Whitworth   | (KW)  | (AVM - Secretary)                |
| 3. Mr. Neville Woudberg | (NW)  | (Chairperson)                    |
| 4. Mrs. Denise Elkin    | (DE)  | (Vice Chairperson)               |
| 5. Mr Mike Odd          | (MO)  | (Village Maint & Landscaping)    |
| 6. Mr Ray van Eyssen    | (RvE) | (Aprt Building Maint & Security) |
| 7. Mr Hugh Till         | (HT)  | (Finance & Catering)             |
| 8. Mrs Pat Swilling     | (PS)  | (Social Events & Activities)     |

**APOLOGIES:**      None

| ITEM | NARRATIVE  | ACTION /<br>DEADLINE<br>BY |
|------|--|----------------------------|
| 1    | <p><b>WELCOME</b></p> <p>DD welcomed and congratulated all members on been elected as the 2021 / 2021 RESCOM Members.<br/>A consensus was given by all to have the RESCOM Portfolio (including Chairperson &amp; Vice Chairperson) Meeting today as opposed to waiting for the next RESCOM meeting next month.</p> <p>KW will take minutes of this meeting.</p>                          |                            |
| 2    | <p><b>NOTICE OF MEETING</b></p> <p>The notice was sent to all members via email on Wednesday, 12 May 2021.</p>   |                            |
| 3    | <p><b>NOMINATIONS</b></p> <p>DD confirmed that should two or more be nominated for Chairperson and Vice Chairperson a final vote could be done by a show of hand or by secret ballot</p> <p>DD called for nominations for Chairperson<br/>NW was nominated by DE and seconded by HT. No other nominations were received.<br/>NW elected as Chairperson and duly took over the chair.</p> |                            |

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|     | <p>NW called for nominations for Vice Chairperson. No other nominations were received.</p> <p>DE was nominated by PS and seconded by RVW<br/>DE elected as Vice Chairperson</p> <p>The agreed portfolios are as follows:</p> <p>Catering and Finance: HT<br/>Apartment Building Maintenance and Security: RVE<br/>Village Maintenance and Landscaping: MO<br/>Social Events &amp; Activities: PS<br/>HealthCare: DE<br/>Legal: NW</p> <p>The Finance portfolio (HT) will attend the quarterly MANCOM Meeting as a co-opted member.</p> <p>All portfolio members reports and residents' questions and comments are to be submitted by the Thursday, midday, preceding the meeting and the Agenda will be circulated by the Friday.</p> |  |
| 4   | <p><b>DATE OF NEXT MEETING</b></p> <p>Tuesday, 8 June 2021 at 10h00.</p>  |  |
| 15. | <p><b><u>CLOSURE</u></b></p> <p>Meeting closed at 11h20</p>   |  |

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**NEVILLE WOUDBERG**  
**RESIDENTS COMMITTEE CHAIRMAN**

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**DEREK DREW**  
**VILLAGE MANAGER**