

**RESCOM MEETING OF EVERGREEN LIFESTYLE VILLAGE MUIZENBERG  
HELD ON 13 APRIL 2021 AT 10H00**

**PRESENT:**

1. Mr. Derek Drew	(DD)	(Village Manager)
2. Mr. Neville Woudberg	(NW)	(Chairman)
3. Mrs. Kim Whitworth	(KW)	(Assistant VM)
4. Mrs. Denise Elkin	(DE)	(Deputy Chairman)
6. Mr. Jim Raubenheimer	(JR)	(Co-opted secretary)
8. Mr Mike Odd	(MO)	(Co-opted Member)
9. Mr Ray van Eyssen	(RvE)	(Co-opted Member)
10. Mr Hugh Till	(HT)	(Co-opted Member)

**PART –TIME:** Mr Aashiq Poole (AP) (Maint.Manager)

**APOLOGIES:** None

ITEM	NARRATIVE	ACTION / DEADLINE BY
1	<b><u>WELCOME</u></b> The <b>Chairman</b> greeted all present and opened the meeting.	
2	<b><u>NOTICE OF MEETING</u></b> Notification sent by SMS on 7 April 2021.	
3	<b><u>APPROVAL OF MINUTES OF MEETING HELD ON 9 FEBRUARY 2020</u></b> Minutes approved. (Proposed by DE, seconded by HT). Signed by NW and DD.	
4	<b><u>SAFETY and SECURITY – Report by RvE</u></b> The following points were raised: 1. <b>Water</b> from the irrigation system entering the basement was attended to. 2. A <b>fire drill</b> in the houses will take place as soon as replacement marshals have been appointed. 3. An internal Occupational Health and Safety meeting involving staff will be held on Monday 19 April.	DD  DD

5	<p><b><u>HEALTHCARE – Report by DE</u></b></p> <p>1. DE stated that some confusion had arisen regarding the new care tariffs involving VAT and registration of the Care centre and this was being cleared up.</p> <p>2. <b>Pneumonia</b> injections have been completed for those residents requesting them. <b>Influenza</b> vaccine is still awaited and should be available about 29 April 2021.</p> <p>3. <b>Residents</b> are informed that those who wish to receive <b>Covid-19 vaccine</b> must register for this from 15 April.</p> <p>4. DE read out a <b>letter</b> from a resident giving high praise for the standard of care and attention given to a spouse recently confined to frail care and now deceased.</p>	
<p><b>Primary Health Care Clinic is now in the village Board Room. Appointments only. Residents to be visited in their homes.</b></p> <p><b>DEAR RESIDENTS:</b> Your health and well-being and whereabouts are our daily concern.</p> <p><b>1. Please tell the office when you go to hospital or are away from the village overnight.</b></p> <p><b>2. If you have any problems with the Care Centre, please write directly to Sister Yolanda Wilson, with a copy to Derek Drew.</b></p>		
6	<p><b><u>CATERING &amp; SOCIAL – Report by HT</u></b></p> <p>1. Due to <b>safety, hygiene and security</b> concerns it is no longer feasible for residents/visitors to pay <b>cash</b> for services rendered by WPC, and residents are asked to make the necessary change.</p> <p>2. <b>Social</b> – the <b>Easter Egg</b> hunt was a big success. The <b>hiking</b> outings are proving to be well supported. A <b>list</b> of events will be placed on the notice boards.</p>	
7	<p><b><u>LANDSCAPING, GROUNDS DEVELOPMENT &amp; WATER MANAGEMENT – Report by MO</u></b></p> <p>1. Some irrigation sprinklers at the main entrance and outside need attention.</p> <p>2. The outside gardens will receive attention on Saturday 17 April.</p> <p>3. The letter received from a resident re the boardwalk gardens will be replied to directly following a meeting with Markus of White Cliffs.</p>	MO / DD

8.	<p><b><u>BUILDING MAINTENANCE, CONSTRUCTION and HOUSEKEEPING – Report by MO</u></b></p> <p>1. The <b>painting</b> of the boundary wall in phase 3 following repair will be done by the contractors as soon as they are available.</p> <p>2. Following a recent <b>Mancom</b> meeting, the following points emerged:</p> <p>2.1 The <b>new gym</b> equipment that was due in March has been delayed due to world Covid lockdowns, and is not expected for 6 months. Present gym equipment will be repaired or replaced as necessary.</p> <p>2.2 The <b>heat</b> in the recreation bubbles is still being investigated, and a similar problem exists in Evg. Broadacres where tests are under way using portable air-conditioning units.</p> <p>2.3. Regarding <b>load-shedding</b>, only Noordhoek has houses connected to a generator. A system using inverters has been tested in the village in the past month, but failed technically, and is being re-designed and will be tested again. It has been agreed by management to investigate the possibility of connecting the <b>village street-lights</b> generator to provide light during <b>load-shedding</b></p> <p>3. Apartment block <b>windows</b> – 12 windows had rivets and some hinges replaced in the month since the last Rescom meeting. It was noted another window had fallen from the first floor.</p>	DD
9.	<p><b><u>FINANCE</u></b></p> <p>1. A detailed set of <b>questions</b> from resident <b>John Morgan</b> was tabled regarding the February 2021 management accounts and this is under scrutiny.</p>	NW / DD
10.	<p><b><u>LEGAL</u></b></p> <p>1. The <b>AGM</b> has been set for <b>11 May 2021</b>, and nomination and proxy forms and voting packs will be provided to residents 14 days before this date. Space will be limited to <b>120 people</b> attending, masks will be worn, social distancing will be observed, and <u>no refreshments will be served.</u></p>	NW / DD
11.	<p><b><u>RESIDENTS</u></b></p> <p>Village occupancy - 310 Houses - 147 Apartments – 163 Occupants of Care Centre – 230</p>	
12.	<p><b><u>COMMUNICATION</u></b></p> <p>1. Residents are reminded that any items for publishing in <b>Muize News</b> should be sent directly to Grizéll Luxton, the office or DE.</p>	

	<p>1. A <b>letter</b> received from a resident was tabled regarding the <b>Echo newspaper</b> being removed from circulation in the village and placed at the security office for collection. This action was taken by Management because of the untidy manner in which some residents were removing and disposing of the advertising leaflets contained in each publication of the paper. The Echo will in future be placed at the <b>Reception</b> area, and residents are asked to act <b>responsibly and tidily</b>. Loose inserted advertising material should not be left in the collection area.</p> <p>2. A <b>letter</b> from a resident concerning the state of cleanliness of the <b>carpets</b> in the apartment block was tabled. Quotes for the necessary cleaning are being obtained. The carpets were last cleaned in February 2020.</p>	
13.	<p><b><u>GENERAL</u></b></p> <p>1. A <b>letter</b> received from a resident was tabled regarding the <b>Echo newspaper</b> being removed from circulation in the village and placed at the security office for collection. This action was taken by Management because of the untidy manner in which some residents were removing and disposing of the advertising leaflets contained in each publication of the paper. The Echo will in future be placed at the <b>Reception</b> area, and residents are asked to act <b>responsibly and tidily</b>. Loose inserted advertising material should not be left in the collection area.</p> <p>2. A <b>letter</b> from a resident concerning the state of cleanliness of the <b>carpets</b> in the apartment block was tabled. Quotes for the necessary cleaning are being obtained. The carpets were last cleaned in February 2020.</p>	
14.	<p><b><u>DATE OF NEXT MEETING</u></b></p> <p>TBC at the AGM on 11 May 2021.</p>	
15.	<p><b><u>CLOSURE</u></b></p> <p>The Chairman closed the meeting at 11h41.</p>	

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**NEVILLE WOUDBERG**  
**RESIDENTS COMMITTEE CHAIRMAN**

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**DEREK DREW**  
**VILLAGE MANAGER**

**Rescom portfolio holders and Residents to kindly submit reports and communications to Derek Drew by 11.00 am Thursday 13 May 2021.**

**Agenda will be issued on Friday 14 May 2021**

HEALTHCARE REPORT FOR  
RESCOM 13 APRIL 2021

1. Visits of nearest family member / next of kin ongoing. Frail Care still locked down, no residents leave the Care Centre except for appointments to essential service providers like specialists etc.
2. Awaiting date from Dept. of Health for audit and visit for Sub-Acute Licensing.
3. Dr. Ryan Cholwill started with visits to Frail Care again in March to see his patients, if and when necessary.
4. Still awaiting COVID vaccines for all our health care workers at all the villages and our Frail Care and Village Staff.
5. Weekly Art and Exercise sessions with Friends of Care are always enjoyed by the residents.
6. April birthday party will be held on Thursday 29 April.
7. Currently 23 residents in Care

DENISE ELKIN

EVERGREEN LIFESTYLE VILLAGE, MUIZENBERG

Catering Report to Rescom meeting to be held on 13<sup>th</sup> April 2021

The Bistro continues to function well under the leadership of Branwine Mohan.

The quality of the food and service are maintaining a good standard with the odd slip which are all part of the learning curve.

We enjoyed a wonderful Easter menu with picked fish on Friday and roast lamb on Sunday. With the Bistro serving 83 meals for lunch on Easter Sunday.

We continue to meet as a committee once a month but need to rearrange meeting times so as to give better opportunity for feedback. We are due to meet this month on the same day as Rescom which is not ideal.

Hugh Till

9<sup>th</sup> April 2021

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Rescom Report for April 2021

08/04/2021

Mike Odd – House 106

**LANDSCAPING, GROUNDS DEVELOPMENT & WATER MANAGEMENT**

- No issues with irrigation in phase 3 and all appears to be working.
- Apart from the landscaped areas outside in Georges Street and Prince George Drive the gardens and common areas are looking good with cutting back and general tidying up. Also the recent rains have helped. Several compliments have been received.
- A request from some residents to make the gardens either side of the boardwalk more colourful and interesting. Will speak to Markus.
- The proposed "lapa" at the house end of the boardwalk is under consideration. The shabby tree definitely looks out of place in the in a prominent part of the landscape.
- Awaiting the contractors to erect the approved fence to screen the garden refuse area.
- The storage area for the gardeners has been resolved.
- Still awaiting the clean-up of the outside landscaped areas.

**BUILDING MAINTENANCE – HOUSES**

- Apart for painting of the boundary wall at the far end of phase 3 nothing brought to my attention.

13-04-21 RESCOM

REF. GARDEN UPGRADE PROJECT

TO WHOM IT MAY CONCERN

I (Brenda Wadsworth) and some other Residents would like to put forward a few suggestions regarding making the garden at side of BEARD WALK more interesting & colourful.

It is very boring and lacks anything pretty or colourful to lift the drabness. We realise that the plants in that part are indigenous and therefore take little maintenance. But we need more colour and structure.

The wooden deck and fencing outside lounge is never used because it is too windy. It could be put to a better use as a continuation of the BEARDWALK and also provide a place to put a few tables & chairs.

Would appreciate it if these suggestions were given consideration.

We the Residents have lots of ideas we can pass on to you.

We realise it will take a lot of work but will definitely make the garden more attractive.

Please give the idea some consideration. Thank you.

Regards.

BWadsworth

+ RESIDENTS