

**RESCOM MEETING OF EVERGREEN LIFESTYLE VILLAGE MUIZENBERG
HELD ON TUESDAY 9 FEBRUARY 2021 AT 10.00 AM
MINUTES**

PRESENT:

1. Mr. Derek Drew	(DD)	(Village Manager)
2. Mr. Neville Woudberg	(NW)	(Chairman)
3. Mrs. Kim Whitworth	(KW)	(Assistant VM)
4. Mrs. Denise Elkin	(DE)	(Deputy Chairman)
5. Mr. David D’Alton	(DDA)	(Member)
6. Mr. Tony Law	(TL)	(Member)
7. Mr. Jim Raubenheimer	(JR)	(Co-opted secretary)
8. Mr Mike Odd	(MO)	(Co-opted Member)
9. Mr Ray van Eyssen	(RvE)	(Co-opted Member)
10. Mr Hugh Till	(HT)	(Co-opted Member)

PART –TIME None

APOLOGIES: None

ITEM	NARRATIVE	ACTION BY / DEADLINE BY
1	<p><u>WELCOME</u></p> <p>The Chairman greeted all present and opened the meeting. He then introduced the three new co-opted members to Rescom, who will take over from Mr. Chris Bennett and Mr. Tony Law, both of whom had expressed their desire to resign from Rescom, and act until a new Rescom committee is formally elected at the next AGM. The Chairman and all members of Rescom expressed their thanks to Mr Law and Mr Bennett for their loyal support and service through Rescom to Evergreen Muizenberg.</p> <p>The chairman noted the death of David Rosenberg, the immediate past chairperson of Rescom. Members expressed their appreciation for his services to the village.</p>	
2	<p><u>NOTICE OF MEETING</u></p> <p>Notification sent by SMS on 1 February 2021.</p>	
3	<p><u>APPROVAL OF MINUTES OF MEETING HELD ON 8 December 2020</u></p> <p>Minutes approved, proposed by DE and seconded by DDA. Signed by NW and DD.</p>	

4	<p><u>SAFETY and SECURITY – No Report</u> RvE will be assuming responsibility for this portfolio.</p> <p>A discussion was held and the following were noted:</p> <ol style="list-style-type: none"> 1. A map of the village houses has been drawn up showing the assembly points for fire drills, and the apportioning of houses to fire marshals. A fire drill will be held as soon as current restrictions are lifted. 2. The possible advantages to joining with the two local neighbourhood watch organisations, will be investigated. 	
5	<p><u>HEALTHCARE and CARE CENTRE – Report by DE</u></p> <ol style="list-style-type: none"> 1. DE again re-iterated the good reports received since the appointment of Sister Yolanda Wilson as unit manager on January 2021. 2. Volunteers are urgently needed for birthday “eats platters” for the Care Centre; an SMS will be sent. 3. Residents should be aware of the services offered by HealthCare and our Care Centre. 4. The alterations necessary to comply with Health Department regulations have been completed, but Government has put a hold on all applications for registration until the problems raised by the pandemic are overcome. <p>Rescom members discussed at length the present state of the Covid-19 pandemic and the easing of restrictions to a lower level. In no way must residents relax their efforts in preventing the spread of the virus.</p> <p>Masks must be worn, and correctly, covering both nose and mouth, and maintaining social distancing is vital, both in the village and while out shopping or visiting elsewhere. World evidence proves that this virus is far from over, and it behoves us all to be cautious and vigilant.</p>	DD
	<p>Primary Health Care Clinic is now in the village Boardroom. Appointments only, residents to be visited in their homes.</p> <p>DEAR RESIDENTS: Your health and well-being and whereabouts are our daily concern.</p> <ol style="list-style-type: none"> 1. Please tell the office when you go to hospital or are away from the village overnight. 2. If you have any problems with the Care Centre, please write directly to Yolanda Wilson, with a copy to Derek Drew. 	ALL RESIDENTS
6	<p><u>CATERING & SOCIAL Report by DDA</u></p> <ol style="list-style-type: none"> 1. The Bistro and catering are functioning well, and residents attending meals regularly are high in praise regarding the standard of meals served. 	

	<p>2. With all the offerings available, the Bistro is well supported.</p> <p>3. Co-opted member Hugh Till will be helping with this portfolio.</p>	
7	<p><u>LANDSCAPING, GROUNDS DEVELOPMENT & WATER MANAGEMENT - Report by TL</u> Taken over by MO.</p> <p>1. Boardwalk stream. Algae will have to be physically removed as chemicals cannot be used in the stream.</p> <p>2. The area around the waste paper igloo needs attention, to be kept clean of waste and gardener's equipment.</p> <p>3. Rescom invites residents to submit a suitable name for the garden in phase 3, sometimes referred to as the "secret garden".</p> <p>4. Letters from residents re watering and irrigation times have been noted and attended to. Cleaning up of the village exterior gardens has commenced and dead plants removed.</p> <p>5. All residents are exhorted to save water. While there has been a lifting of some of the bans on water usage, water is still a precious commodity, and should be used sparingly.</p>	<p>DD</p> <p>ALL RESIDENTS</p> <p>DD</p>
8.	<p><u>BUILDING MAINTENANCE, CONSTRUCTION & HOUSEKEEPING – Report by TL</u></p> <p>1. Alterations completed, delay in registration. See 5.4 above.</p> <p>2. Elize Porter is MD of Evergreen Health. Melanie Carstens has gone back to her previous position as Care Manager responsible for all village primary health care clinics.</p> <p>3. Gym Equipment due to arrive in March 2021.</p> <p>4. The letter submitted by a resident re the failure of window hinges in the apartment block was discussed. Urgent maintenance of apartment window hinges will resume and will be reported on at every meeting. New equipment is being sourced to assist with riveting.</p> <p>5. The cooling of the recreation "bubbles" is still being investigated, several suggestions having been put forward, and this matter is ongoing.</p> <p>6. Letters from residents regarding the availability and use of lifts was discussed. Residents are urged to be patient and realise that the pandemic is of premium importance to all, and by necessity we must work together and show tolerance, especially to those who may be a lot worse off. Any malfunctions should be reported to Reception immediately.</p>	<p>DD / AP</p> <p>DD</p>
9.	<p><u>FINANCE</u></p> <p>1. December Management accounts have not yet been received. However, it was noted in the November figures the monthly loss was higher than budget because the levy increase was lower than what the budget was based on.</p>	<p>NW / DD</p>

10.	<u>LEGAL</u> The AGM continues to be postponed.	
11.	<u>RESIDENTS</u> Village occupancy - 310 Houses - 145 Apartments – 165 Occupants of Care Centre - 27	
12.	<u>COMMUNICATION</u> (DD) 1. The bi-monthly “ Muize News ” issue of December 2020 was highly acclaimed and the committee’s thanks go to Grizéll Luxton. If any resident has anything of interest they feel should be included, please be in contact directly with Grizéll, house 84, intercom phone 04084. 2. Resident’s “ Who’sWho ” photo board was again discussed after another request from a resident, JR suggested making it a ‘hanging’ picture which would lower the height. JR to investigate.	
13.	<u>GENERAL</u> ADDENDUM to the minutes: an amount of R25 900.00 was collected from residents to distribute to 51 staff members at Christmas as a thank you for the excellent service received in 2021.	
14.	<u>DATE OF NEXT MEETING</u> Tuesday 09 March 2021.	
15.	<u>CLOSURE</u> The Chairman closed the meeting at 11.32am.	

NEVILLE WOUDBERG
RESIDENTS COMMITTEE CHAIRMAN

DEREK DREW
VILLAGE MANAGER

Will Rescom portfolio holders and Residents kindly submit reports and communications to Derek Drew on Thursday, 4 March 2021 by 11.00 am

Agenda will be issued on Friday, 5 March 2021

HEALTHCARE REPORT FOR
RESCOM 8 DECEMBER 2020

1. Yolanda Wilson, will join us on 5 January 2021 as NSM-Nursing Services Manager and will take charge of our Care Centre. She comes to us with outstanding qualifications and experience.
2. Melanie Carstens will return to her position of Care Manager across all Evergreen villages in January.
3. We have a license from Dept. Social Development as a Frail Care facility. We applied to Dept of Health for a Sub-Acute license and were granted 8 beds, meaning that residents would be able to come to the Care Centre e.g. post op, when they are not ready to go home but not sick enough to be in hospital. The medical aids would then pay for the services directly if authorized. The Dept of Health asked us to do minor restorations, which we are busy with. DOH will then come and inspect and if they are happy, they'll issue the license, we will then contact Board of Healthcare Funders who will come and inspect and then notify all the medical aid funders and administrators.
4. I was fortunate to attend a full day workshop led by Dr Hennie Loubser a Medical Doctor with a PhD in nursing and now making an in-depth study of aging, with input by Prof Nicola Plastow Associate Professor and head of Occupational Therapy at Stellenbosch University, for SADFM Training; it has to do with patient outcomes, especially from a Physiotherapy and Occupational Therapy aspect improving a patient's outcomes. The medical aid uses this Format-Outcome Scoring to prove that we are improving on an individual's condition. The workshop was held on Monday 7 and Tuesday 8 December with half the Care staff attending on each day.
5. There is an activity every day in the Centre and these are proving very popular with the residents. Friends of Care are involved in some of these activities and the others are done by the staff.
6. The combined November/December birthday party was held on 26 November and there won't be another party until January.
7. Currently 26 residents in Care

DENISE ELKIN

BISTRO REPORT December 2020

With the Festive Season upon us the Bistro has the following special day events on offer

Thursday 10 Dec	Social Braai Day at 12.30
Friday 18 Dec	Year end lunch with a special menu
Friday 25 Dec	2 Course Christmas Lunch
Saturday 26 Dec	Boxing Day Braai
Thursday 31 Dec	Social Braai Day
Friday 1 Jan 2021	Fried Hake and Chips or Chicken Mayo Gourmet Roll

I would like to thank all of you for supporting the Bistro during this trying year and again thanks to the Bistro staff for doing a fine job.

I would also like to pass my good wishes on to everyone for a blessed and happy month and a great new year

Dave D'Alton
Rescom Bistro member

Item 7 Landscaping, Grounds, Development and Water.

- a) Can anything be done about the algal growth in the stream – it needs constant attention.
- b) The herb bins are ready soon for harvesting has anyone volunteered?
- c) White Cliffs (Marcus) are back on a full time basis. 3 garden workers under Wonderful have been allocated to Evergreen Muizenberg. Things are looking up and the grounds are already looking better.
- d) There are weeds growing through the paving bricks in the parking area along the cottages from 4 to 8.
- e) Nigel is now employed by Evergreen- what are his duties?

Item 8 Building maintenance, Construction and Housekeeping

- a) Steps still need to be painted.
 - b) Rowing machine and walker are working well whilst other machines have good and bad days.
 - c) Are they finished with the alterations in the frail care? What needed to be done?
 - d) A bulb above the gents shower needs to be replaced .
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Jim Raubenheimer

From: "Roy Hawkins" <royhawk@polka.co.za>
Date: 30 November 2020 03:28 PM
To: <jimyrt@xsinet.co.za>
Subject: Item for ResCom meeting

Please be aware that, in some of the newer cottages we are having a major problem with birds (Starlings) getting into the roofs via the tiles just above the gutters.

Our Cottage is number 77 and we have seen bird activity in 78, 79 and 80

Maintenance has attempted to close some gaps with mesh but it has not solved the problem.

We think the birds have a nest in our ceiling above the front bedroom.

We are extremely worried that the ceilings will require fumigation in the near future.

A suggestion is that Maintenance get into our ceiling and investigate rather than trying to spot gaps from the outside.

Many thanks,
Roy Hawkins unit 77

C W & M W Burt

30 November 2020

Apartment 240

Muizenberg

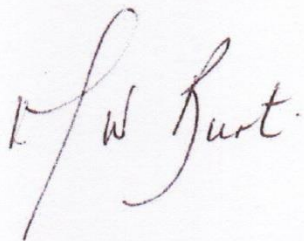
Rescom Management

I refer to my chat to Jim Raubenheimer today. Please could something be done about the state of the garden area around the Boardwalk. Not only are the trees grossly overgrown, one cannot even see the stream running through the area. I know the gardeners are back now. Will they have the equipment to do the necessary felling in and around the central area? One could have a party under the trees adjacent to house No. 67 and no one would know who was there. They only ever have hand cutters for the jobs that are needed.

We notice that the establishment opposite are doing a great job of tidying up their larger trees. I am aware that the water tanks need to be hidden away, but there is a lot of work needed.

Many Thanks

Marlene W Burt

A handwritten signature in cursive script, appearing to read 'M W Burt'.