

**RESCOM MEETING OF EVERGREEN LIFESTYLE VILLAGE MUIZENBERG**

**HELD ON 08 DECEMBER 2020 AT 10.00 AM**

**MINUTES**

**PRESENT:**

1. Mr. Derek Drew	(DD)	(Village Manager)
2. Mr. Neville Woudberg	(NW)	(Chairman)
3. Mrs. Kim Whitworth	(KW)	(Assistant VM)
4. Mrs. Denise Elkin	(DE)	(Deputy Chairman)
5. Mr. David D'Alton	(DDA)	(Member)
6. Mr. Tony Law	(TL)	(Member)
7. Mr. Jim Raubenheimer	(JR)	(Co-opted secretary)

**PART –TIME** Mr. Aashiq Poole (AP) (Maintenance Mng)

**APOLOGIES:** Mr. Chris Bennett

<b>ITEM</b>	<b>NARRATIVE</b>	<b>ACTION BY / DEADLINE BY</b>
1	<b><u>WELCOME</u></b> The <b>Chairman</b> greeted all present and opened the meeting.	
2	<b><u>NOTICE OF MEETING</u></b> Notification sent by SMS on 30 November 2020.	
3	<b><u>APPROVAL OF MINUTES OF MEETING HELD ON 10 March 2020</u></b> Minutes approved, proposed by DDA and seconded by DE. Signed by NW and DD.	
4	<b><u>SAFETY and SECURITY</u></b> 1. Nothing untoward to report on security. 2. Investigation has shown that there is an uneven distribution of houses at assembly points set out for phases 1 & 3 fire drills and evacuations. The numbers are being evened out, and there will be a fire drill early in 2021.	<b>CB/DD</b>
5	<b><u>HEALTHCARE and CARE CENTRE</u></b> (Report by DE.) 1. DE outlined for the benefit of Rescom members the excellent one day <b>training</b> she attended accompanied by Healthcare staff members. The training will be of great benefit to residents of Health Care, and was given by Dr. Hennie J. Loubser, a gerontologist. A large part	<b>DE</b>

	<p>of the training concerned the rating of patients in terms of physical and medical disabilities.</p> <p>2. <b>Yolanda Wilson</b>, new Care Centre Manager will commence duties 05 January 2021.</p> <p>3. Members discussed the pros and cons of <b>Living Wills</b>, and further information will be sought regarding this matter.</p> <p><b>Rescom members discussed at length the present state of the Covid-19 pandemic and the easing of restrictions to Level 2. In no way must residents relax their efforts in preventing the spread of the virus. Masks must be worn, and correctly, covering both nose and mouth, and maintaining social distancing is vital, both in the village and while out shopping or visiting elsewhere. World evidence proves that this virus is far from over, and it behooves us all to be cautious and vigilant.</b></p>	
	<p><b>Primary Health Care Clinic is now in the village Boardroom. Appointments only, residents to be visited in their homes.</b></p> <p><b>DEAR RESIDENTS:</b> Your health and well-being and whereabouts are our daily concern.</p> <p><b>1. Please tell the office when you go to hospital or are away from the village overnight.</b></p> <p><b>2. If you have any problems with the Care Centre, please write directly to Melanie Carstens, with a copy to Derek Drew.</b></p>	<p><b>ALL RESIDENTS</b></p> <p><b>ALL RESIDENTS</b></p>
6	<p><b>CATERING</b> Report by DDA</p> <p>1. The programme of <b>events</b> listed in the report was discussed, and all members agreed that these events should take place provided all residents take care and <b>act responsibly</b> with regard to sanitising, wearing of masks correctly covering both nose and mouth, and social distancing.</p> <p>2. It has been reported that residents attending the <b>bar evenings</b> on Tuesdays and Fridays are using the ice buckets by taking ice by their bare hands instead of using tongs. <b>Residents – act responsibly.</b></p>	
7	<p><b><u>LANDSCAPING, GROUNDS DEVELOPMENT &amp; WATER MANAGEMENT</u></b></p> <p>1. The <b>algae</b> will have to be physically removed twice a month as chemicals cannot be used in the stream.</p> <p>2. Resident <b>Neville Bailing</b>, house 13, has assumed responsibility for harvesting the vegetables.</p> <p>3. White Cliffs <b>gardeners</b> are back in the village 5 days a week and already a noticeable improvement in neatness and tidying of trees and plants has been seen. The accompanying <b>letter</b> from a resident regarding tree and bush overgrowth will be resolved soon as the gardeners get to grips with 5 months of absence due to lockdown.</p>	

	<p>4. <b>Weed control</b> is being actively pursued.</p> <p>5. <b>Nigel</b> Chisvo, formerly a gardener, is now employed by Evergreen as a general worker on a fixed term contract.</p>	
8.	<p><b><u>BUILDING MAINTENANCE, CONSTRUCTION &amp; HOUSEKEEPING</u></b> (Report by TL)</p> <p>1. The <b>steps</b> to be painted have been delayed due to a paint supply problem; paint will arrive within the week.</p> <p>2. Questions were raised about the replacement of the <b>high</b> exercise bicycle, and this is being investigated. A meeting between interested residents and <b>Technogym</b> has been set up for Wednesday.</p> <p>3. The <b>alterations</b> to the Frail Care Centre will be completed by 18 December 2020. These were needed to comply with licensing regulations.</p> <p>4. The <b>letter</b> from a resident regarding starlings nesting above the ceilings of several houses in phase 3 was discussed and, Maintenance are busy with this problem.</p> <p>5. It was reported that the <b>10 faulty doorbells</b> in phase 3 houses have been replaced.</p> <p>6. The question of excess <b>heating</b> in the relaxation “bubbles” of the apartment block was discussed and several quotes and additional information have been obtained. This matter is still under investigation.</p>	<p>DD</p> <p>DD</p> <p>TL/DD</p> <p>DD</p> <p>DD</p>
9.	<p><b><u>FINANCE</u></b></p> <p>1. The October 2020 <b>management accounts</b> were tabled and discussed. A few expenses were above budget due to the COVID-19 outbreak not being budgeted for.</p> <p><b>Maintenance</b> was high because of the replacing of the gate motor on the main entrance gate. Part of this cost was recovered through an insurance claim.</p> <p>Other items need investigating, as these accounts were received the day before the Rescom meeting.</p>	NW
10.	<p><b><u>LEGAL</u></b></p> <p>Nothing to report</p>	
11.	<p><b><u>RESIDENTS</u></b></p> <p>Village occupancy - 305</p> <p>Houses -143</p> <p>Apartments -162</p> <p>Occupants of Care Centre - 26</p>	
12.	<p><b><u>COMMUNICATION</u></b> (DD)</p> <p>1. The bi-monthly “<b>Muize News</b>” will be published next week.</p> <p>2. <b>Residents</b> are urged to contact the management team <b>immediately</b> they feel they wish to make a <b>complaint</b> for whatever reason, and not wait days or weeks until a Rescom meeting.</p>	DE

13.	<p><b><u>GENERAL</u></b></p> <p>1. A resident made a <b>verbal complaint</b> about the long time one often has to wait for the middle lift.  Staff are to be reminded they <b>must</b> use the south side lift if they have large items that have to be moved. Residents can also use this lift to take pressure off the middle one. Use of the stairs should also be considered. Due to <b>COVID-19 restrictions</b> the lift next to Reception is still not available for general use in the interests of the safety of Frail Care residents.</p>	<b>DD</b>
14.	<p><b><u>DATE OF NEXT MEETING</u></b></p> <p>Tuesday 12 January 2021</p>	
15.	<p><b><u>CLOSURE</u></b></p> <p>The Chairman closed the meeting at 11.10 am.</p>	

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**NEVILLE WOUDBERG**  
**RESIDENTS COMMITTEE CHAIRMAN**

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**DEREK DREW**  
**VILLAGE MANAGER**

**Will Rescom portfolio holders and Residents kindly submit reports and communications to Derek Drew by 11.00 am Thursday 07 January 2021.**

**Agenda will be issued on Friday 08 January 2021**

HEALTHCARE REPORT FOR  
RESCOM 8 DECEMBER 2020

1. Yolanda Wilson, will join us on 5 January 2021 as NSM-Nursing Services Manager and will take charge of our Care Centre. She comes to us with outstanding qualifications and experience.
2. Melanie Carstens will return to her position of Care Manager across all Evergreen villages in January.
3. We have a license from Dept. Social Development as a Frail Care facility. We applied to Dept of Health for a Sub-Acute license and were granted 8 beds, meaning that residents would be able to come to the Care Centre e.g. post op, when they are not ready to go home but not sick enough to be in hospital. The medical aids would then pay for the services directly if authorized. The Dept of Health asked us to do minor restorations, which we are busy with. DOH will then come and inspect and if they are happy, they'll issue the license, we will then contact Board of Healthcare Funders who will come and inspect and then notify all the medical aid funders and administrators.
4. I was fortunate to attend a full day workshop led by Dr Hennie Loubser a Medical Doctor with a PhD in nursing and now making an in-depth study of aging, with input by Prof Nicola Plastow Associate Professor and head of Occupational Therapy at Stellenbosch University, for SADFM Training; it has to do with patient outcomes, especially from a Physiotherapy and Occupational Therapy aspect improving a patient's outcomes. The medical aid uses this Format-Outcome Scoring to prove that we are improving on an individual's condition. The workshop was held on Monday 7 and Tuesday 8 December with half the Care staff attending on each day.
5. There is an activity every day in the Centre and these are proving very popular with the residents. Friends of Care are involved in some of these activities and the others are done by the staff.
6. The combined November/December birthday party was held on 26 November and there won't be another party until January.
7. Currently 26 residents in Care

DENISE ELKIN

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## **BISTRO REPORT December 2020**

With the Festive Season upon us the Bistro has the following special day events on offer

<b>Thursday 10 Dec</b>	Social Braai Day at 12.30
<b>Friday 18 Dec</b>	Year end lunch with a special menu
<b>Friday 25 Dec</b>	2 Course Christmas Lunch
<b>Saturday 26 Dec</b>	Boxing Day Braai
<b>Thursday 31 Dec</b>	Social Braai Day
<b>Friday 1 Jan 2021</b>	Fried Hake and Chips or Chicken Mayo Gourmet Roll

I would like to thank all of you for supporting the Bistro during this trying year and again thanks to the Bistro staff for doing a fine job.

I would also like to pass my good wishes on to everyone for a blessed and happy month and a great new year

Dave D'Alton  
Rescom Bistro member

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Item 7 Landscaping, Grounds, Development and Water.

- a) Can anything be done about the algal growth in the stream – it needs constant attention.
- b) The herb bins are ready soon for harvesting has anyone volunteered?
- c) White Cliffs (Marcus) are back on a full time basis. 3 garden workers under Wonderful have been allocated to Evergreen Muizenberg. Things are looking up and the grounds are already looking better.
- d) There are weeds growing through the paving bricks in the parking area along the cottages from 4 to 8.
- e) Nigel is now employed by Evergreen- what are his duties?

Item 8 Building maintenance, Construction and Housekeeping

- a) Steps still need to be painted.
  - b) Rowing machine and walker are working well whilst other machines have good and bad days.
  - c) Are they finished with the alterations in the frail care? What needed to be done?
  - d) A bulb above the gents shower needs to be replaced .
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**Jim Raubenheimer**

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**From:** "Roy Hawkins" <royhawk@polka.co.za>  
**Date:** 30 November 2020 03:28 PM  
**To:** <jimyrt@xsinet.co.za>  
**Subject:** Item for ResCom meeting

Please be aware that, in some of the newer cottages we are having a major problem with birds (Starlings) getting into the roofs via the tiles just above the gutters.

Our Cottage is number 77 and we have seen bird activity in 78, 79 and 80

Maintenance has attempted to close some gaps with mesh but it has not solved the problem.

We think the birds have a nest in our ceiling above the front bedroom.

We are extremely worried that the ceilings will require fumigation in the near future.

A suggestion is that Maintenance get into our ceiling and investigate rather than trying to spot gaps from the outside.

Many thanks,  
Roy Hawkins unit 77



C W & M W Burt

30 November 2020

Apartment 240

Muizenberg

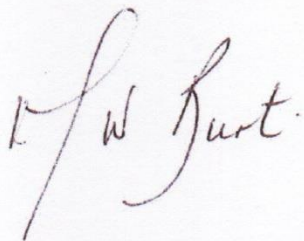
Rescom Management

I refer to my chat to Jim Raubenheimer today. Please could something be done about the state of the garden area around the Boardwalk. Not only are the trees grossly overgrown, one cannot even see the stream running through the area. I know the gardeners are back now. Will they have the equipment to do the necessary felling in and around the central area? One could have a party under the trees adjacent to house No. 67 and no one would know who was there. They only ever have hand cutters for the jobs that are needed.

We notice that the establishment opposite are doing a great job of tidying up their larger trees. I am aware that the water tanks need to be hidden away, but there is a lot of work needed.

Many Thanks

Marlene W Burt

A handwritten signature in cursive script, appearing to read 'M W Burt'.