

RESCOM MEETING OF EVERGREEN LIFESTYLE VILLAGE MUIZENBERG

HELD ON 18 AUGUST 2020 AT 10.00 AM

MINUTES

<u>PRESENT:</u>	1. Mr. Derek Drew	(DD) (Village Manager)
	2. Mr. Neville Woudberg	(NW) (Chairman)
	3. Mrs. Kim Whitworth	(CJ) (Asst. Vill. Manager)
	4. Mrs. Denise Elkin	(DE) (Deputy Chairman)
	5. Mr. Chris Bennett	(CB) (Member)
	6. Mr. David D'Alton	(DDA) (Member)
	7. Mr. Tony Law	(TL) (Member)
	8. Mr. Jim Raubenheimer	(JR) (Co-opted secretary)
<u>PART -TIME</u>	Mr. Aashiq Poole	(AP) (Mzbrg. Maint. Mangr)

APOLOGIES: None.

ITEM	NARRATIVE	ACTION BY / DEADLINE BY
1	<u>WELCOME</u> The Chairman greeted all present and opened the meeting.	
2	<u>NOTICE OF MEETING</u> Notification sent by WhatsApp and e-mail on 14 August 2020 to members only.	
3	<u>APPROVAL OF MINUTES OF MEETING HELD ON 10 March 2020.</u> Minutes approved, proposed by CB and seconded by DE. Signed by NW and DD.	
4	<u>SAFETY and SECURITY.</u> Report by CB. 1. Nothing untoward to report on security. 2. CB's report on emergency procedures was discussed in the January 2020 Rescom, and at the subsequent meeting held on this matter. CB is to issue a repeat of the list of outstanding items required to DD so this matter can be completed.	CB/DD
5	<u>HEALTHCARE and CARE CENTRE</u> (Report by DE.) 1. DE has been absent from HealthCare since the introduction of the Covid-19 lockdown. She has maintained contact with Melanie Carstens on various matters.	

	<p>2. A birthday party is being held tomorrow to celebrate a Diep River resident's 99th birthday, who is in the Care Centre..</p> <p>3. Bakers and suppliers of party foods are again needed, and any volunteers are requested to contact Denise Elkin directly.</p> <p>4. DE reported that Sister Lee Hampton had left and HealthCare and the Care Centre was being run by Melanie Carstens. Action is being taken to recruit staff for the Centre.</p> <p>5. NW reported on the huge increase in Frail Care charges amounting to over R5500 per month imposed with very little warning by Evergreen Health, and in addition what it is now required is that charges are levied monthly in advance, resulting in payment by residents/families of double the monthly fee. This was discussed at length by Rescom, and agreed that the chairman NW write to Evergreen Health questioning this action and seeking relief.</p> <p>Rescom members discussed at length the present state of the Covid-19 pandemic and the easing of restrictions to Level 2. In no way must residents relax their efforts in preventing the spread of the virus.</p> <p>Masks must be worn, and correctly, covering both nose and mouth, and maintaining social distancing is vital, both in the village and while out shopping or visiting elsewhere. World evidence proves that this virus is far from over, and it behooves us all to be cautious and vigilant.</p>	
	<p>Primary Health Care Clinic is now in the village Boardroom. Appointments only, residents to be visited in their homes.</p> <p>DEAR RESIDENTS: Your health and well-being and whereabouts are our daily concern.</p> <p>1. Please tell the office when you go to hospital or are away from the village overnight.</p> <p>2. If you have any problems with the Care Centre, please write directly to Melanie Carstens, with a copy to Derek Drew.</p>	<p>ALL RESIDENTS</p> <p>ALL RESIDENTS</p>
6	<p>CATERING. Report by DDA.</p> <p>1. The Bistro staff coped very well during the lockdown. Now that meals will resume in the Bistro, residents must note that only 40 people are permitted to be seated at mealtime, and social distancing must be observed. The Bistro staff will continue to deliver meals as requested by residents, but this must be done in good time.</p>	

7	<p><u>LANDSCAPING, GROUNDS DEVELOPMENT & WATER MANAGEMENT.</u> (Report by TL).</p> <p>1. The vegetable garden will resume soon, with the planting of seeds, and the return of the gardening staff on a one day a week basis.</p> <p>2. The plans to plant trees and provide seating in the area at the back of house 73 in Phase 3 will resume.</p> <p>3. The irrigation system requires attention as several sprays are not working correctly, and this will be attended to.</p>	
8.	<p><u>BUILDING MAINTENANCE, CONSTRUCTION & HOUSEKEEPING.</u> (Report by TL).</p> <p>The problem of low water pressure in the apartment block was again raised. The newly appointed Muizenberg Maintenance manager Aashiq Poole joined the meeting and was introduced to Rescom members, and he provided information on several problems in the village.</p> <p>1. AP stated the booster pumps had been overhauled, a new one installed, and the filters changed. One pump is still under repair, and three pumps are required to keep the pressure constant. Work is continuing and should be completed by the end of September.</p> <p>2. There had been several problems with the lifts, and maintenance crews had been constantly in attendance. This matter seems to be now settling down.</p> <p>3. Due to the recent rains, leaks in several windows have appeared and are to be attended to, with special mention of Nola Pattullo.</p> <p>4. DD stated that since the arrival of AP in April, maintenance in general had greatly improved.</p> <p>Gym Equipment – DE reported that some items of equipment appear to have been “borrowed” by some residents during lockdown, and DD is appealing for the return of these items.</p>	<p style="text-align: center;">DD</p> <p style="text-align: center;">DD</p> <p style="text-align: center;">AP/DD</p> <p style="text-align: center;">DD</p> <p style="text-align: center;">DD</p> <p style="text-align: center;">DD</p>
9.	<p><u>FINANCE.</u></p> <p>NW reported that costs had been reduced in several areas during the lockdown, but having carers housed on-site had increased staff costs. Lift maintenance had also increased costs.</p> <p>Levy increases are due to come into effect on 01 September; residents will receive a letter around the 21 September after the CPI index figure has been released.</p>	
10.	<p><u>LEGAL.</u> N/A</p>	

11.	<u>RESIDENTS.</u> Village occupancy – 295 Houses - 127 Apartments - 168 Occupants of Care Centre - 28	
12.	<u>COMMUNICATION. (Derek Drew)</u> 1. The monthly newsletter produced by Resident Grizéll Luxton was discussed and suggestions made will be submitted to her by DE. 2. The Who's-Who board is nearing completion, with the last few photographs still to be taken. It will then be mounted in position.	DE DD
13.	<u>GENERAL.</u> 1. The Annual General Meeting for 2020 has been provisionally scheduled for Tuesday 06 October 2020. Lockdown restrictions may lead to altering of this date. 2. Rescom members gave a unanimous vote of thanks to all Evergreen staff and management for their exceptional attention to details during the lockdown.	DD
14.	<u>DATE OF NEXT MEETING.</u> Tuesday 15 September 2020	
15.	<u>CLOSURE.</u> The Chairman closed the meeting at 11.35 am.	

NEVILLE WOUDBERG
RESIDENTS COMMITTEE CHAIRMAN

DEREK DREW
VILLAGE MANAGER

Will Rescom portfolio holders and Residents kindly submit reports and communications to Derek Drew by 11.00 am Thursday 10 September 2020.

Agenda will be issued on Friday 09 September 2020.