

**RESCOM MEETING OF EVERGREEN LIFESTYLE VILLAGE MUIZENBERG**

**HELD ON 10 DECEMBER 2019 AT 08.30 AM**

**MINUTES**

- PRESENT:**
- |                             |       |                       |
|-----------------------------|-------|-----------------------|
| 1. Mr. Derek Drew           | (DD)  | (Village Manager)     |
| 2. Mr. Neville Woudberg     | (NW)  | (Chairman)            |
| 3. Mrs. Chantelle Johansson | (CJ)  | (Asst. Vill. Manager) |
| 4. Mrs. Denise Elkin        | (DE)  | (Member)              |
| 5. Mr. Chris Bennett        | (CB)  | (Member)              |
| 6. Mr. David D'Alton        | (DDA) | (Member)              |
| 7. Mr. Tony Law             | (TL)  | (Member)              |
| 8. Mr. David Rosenberg      | (DR)  | (Vice-Chairman)       |
| 9. Mr. Jim Raubenheimer     | (JR)  | (Co-opted secretary)  |

**APOLOGIES:** None.

ITEM	NARRATIVE	ACTION BY / DEADLINE BY
1	<b><u>WELCOME</u></b>  The <b>Chairman</b> greeted all present and opened the meeting.	
2	<b><u>NOTICE OF MEETING</u></b> Notification sent by SMS on 04 December 2019.	
3	<b><u>APPROVAL OF MINUTES OF MEETING HELD ON 12 November 2019.</u></b> Minutes approved. (Proposed by CB, seconded by DDA). Signed by NW and DD.	
4	<b><u>SAFETY and SECURITY.</u></b> Report by CB. 1. Nothing untoward to report on security. 2. CB submitted a <b>report on emergency procedures</b> , and this was augmented by a report handed in by DD from Evergreen's <b>safety consultants</b> Ecosafety. As this	<b>CB/DD</b>

	<p>second report is lengthy and had only just been received, it was agreed that members <b>study</b> the proposals in the report and, if necessary, convene at a later date to decide on the necessary <b>action</b> to be implemented.</p> <p>3. A letter from a resident again raised the question of <b>false fire alarms</b>, and the need to clearly announce the steps that were being taken to deal with this false emergency. This matter was discussed, and will be dealt with after the proposals mentioned in 2) above have been studied.</p>	<p><b>CB</b></p>
<p>5</p>	<p><b>HEALTHCARE and CARE CENTRE</b> (Report by DE.)</p> <p>1. <b>Grandparents Day</b> was held in the Care Centre on Saturday 23 November and was a huge success, enjoyed by old and young and will, hopefully, become an annual event.</p> <p>2. The <b>monthly birthday party</b> for November and December birthdays was celebrated for 3 residents, with Friends of Care bakers as usual contributing delicious eats, and Stephanie her beautiful hand-painted birthday cards. I am so grateful to all the Friends of Care who contributed to make these parties so successful over the year.</p> <p>3. We had a visit by <b>Trish</b> from <b>Cape Dachshund Rescue</b> with little Benson: we were restricted due to the stringent Health Regulations from taking him into the rooms. We plan to have more visits.</p> <p>4. Still <b>awaiting a reply</b> from Unique Health head office regarding regular visits from ExBlox, cost possibly being the obstacle.</p> <p>5. <b>Weekly exercise</b> classes continue to be the highlight of the week; our last class for 2019 was held on 04 December.</p> <p>6. Residents are spending time <b>outside</b>, depending on the weather and other activities.</p> <p>7. <b>Keith Jewell</b> continues his very popular piano recitals.</p> <p>8. A resident living in an apartment <b>donated nappies</b>; the Centre always welcomes anything that can be used by the Care residents. Should anyone have a <b>blood pressure measuring</b> apparatus they no longer require, it would be much appreciated.</p>	<p><b>DE</b></p>

	<p><b>Bubble wrap</b> was donated and popping it is good for stress relief.</p> <p>9. <b>Sister Kathleen du Toit</b>, the village visiting sister will be on leave from mid-January, and a new sister, Sister Lauren Burford from Gauteng will stand in for her, but then will stay permanently, and the two sisters will share shifts for village visits.</p> <p>10. <b>Sister Lee and Melanie Carstens</b> have planned more activities for 2020; sing-along's, asking local vocal artists to visit, finger painting and face painting are some of the popular activities.</p> <p>11. Together with Friends of Care we are going to hold a weekly <b>hobbies morning</b> where residents can participate in various activities, such as puzzles, play-dough, building with blocks, colouring-in – anyone with ideas or interested in helping please <b>contact</b> Denise Elkin, apartment 320.</p> <p>12. Without the help of <b>Friends of Care</b> these activities could not have taken place, and I thank the loyal helpers, and request anyone who would like to <b>assist</b> to contact Denise Elkin apartment 302.</p> <p>13. A letter from a resident complaining about <b>lack of response</b> to a <b>medical problem</b> was read out and will be investigated and corrected.</p> <p>14. It was noted that <b>residents</b> should be aware that if they have relinquished their <b>Telkom phone</b> line, or intend to do so, that the <b>emergency medical</b> Telecare system must be re-connected via their <b>internal line</b>. Residents must notify <b>Reception</b> and management.</p>	<p>DE</p> <p>ALL RESIDENTS</p>
	<p><b>Primary Health Care Clinic on the first floor is open between 9.00 am and 11.00 am Monday to Fridays</b>, for consulting, injections, BP, etc. All weekends emergency assistance can be obtained from staff on duty,</p> <p><b>Medicine distribution takes place between 7.30 and 9.00 am weekday mornings</b>, and in the evenings and on weekends distribution by ENA (Enrolled Nursing Assistants) at the Care Centre.</p> <p><b>DEAR RESIDENTS:</b></p>	<p>ALL RESIDENTS</p> <p>ALL RESIDENTS</p>

	<p>Your health and well-being and whereabouts are our daily concern.</p> <p><b>1. Please tell the office when you go to hospital or are away from the village overnight.</b></p> <p><b>2. If you have any problems with the Care Centre, please write directly to Sister Lee Hampton, with a copy to Derek Drew.</b></p>	<p><b>ALL RESIDENTS</b></p>
<p>6</p>	<p><b><u>CATERING.</u></b> Report by DDA.</p> <p>1. We are headed into the <b>Festive month</b> and the following are the highlights:  <b>11 December</b> at 1800 hours – <b>Evergreen Christmas Dinner.</b>  This is well supported, with 120 booked already. The menu is great and with the musical entertainment this should be a lovely evening.  <b>25 Dec</b> at 12.30 – <b>Christmas Lunch.</b>  <b>31 Dec</b> – <b>New Year’s Eve snack platters.</b>  <b>01 Jan</b> – <b>New Year’s Day Special Braai.</b>  We had two meetings in the month, the first to rectify <b>problems</b> in the <b>Care Centre.</b> This has been attended to and all appears to be running well.  Our meeting on Wednesday 03 December had a lot of <b>positive feedback.</b> The page of Resident’s Comments reflected 28 positive comments and one negative comment.  A <b>Friday fish and chips</b> meal was criticised due to exceptionally <b>long delays</b> in courses being served, and this is being corrected.  <b>NW reported</b> a highly respected and honoured <b>restaurateur/chef</b> was at a function he attended in the Bistro, and this visitor was most complimentary about the quality of the food and service offered.</p>	
<p>7</p>	<p><b><u>LANDSCAPING, GROUNDS DEVELOPMENT &amp; WATER MANAGEMENT.</u></b> (Report by TL).</p> <p>1. Soil for Life <b>pallets</b> have had two harvestings and one replanting (by Prince of SFL) since the last Rescom meeting. Residents appear interested although the second harvesting attracted less response than the first. Any resident wishing to obtain <b>vegetables or herbs</b> must please contact a member of the gardening <b>committee</b>, Ursula Law house 1, Ruth Reichlin house 61, and Elizabeth (Billie) Wood, house 102. <b>TL</b> to</p>	

	<p>write circular for distribution on protocol for harvesting fruit &amp; vegetables.</p> <p>2. The unused <b>gym equipment</b> that is in the basement will be removed in the new year.</p>	
8.	<p><b><u>BUILDING MAINTENANCE, CONSTRUCTION &amp; HOUSEKEEPING.</u></b> (Report by TL).</p> <p>1. The <b>painting</b> of basement parking bays and exit arrows has been completed, but a few <b>stop</b> signs must still be done.</p> <p>2. The use of the <b>golf cart</b> – we are still awaiting the <b>Evergreen legal team</b> to complete the indemnity cover so full use can commence.</p> <p>3. <b>Paper towels</b> are in place in the gym – now a larger refuse bin is needed.</p> <p>4. An <b>item</b> of gym equipment that requires repairing has been removed.</p> <p>5. A <b>rib on the boardwalk</b> is cracked and needs repairing before it gives way.</p> <p>6. <b>Steps</b>, leading to houses, that have been <b>painted</b> to indicate the existence of the step need <b>re-painting</b>.</p> <p>7. <b>NW</b> suggested a <b>directional board</b> be erected alongside house 17 indicating the numbers of the houses along the street. <b>DD</b> agreed to attend to this.</p>	<p>TL</p> <p>DD</p> <p>TL/DD</p> <p>TL/DD</p> <p>TL/DD</p> <p>NW/DD</p>
9.	<p><b><u>FINANCE.</u></b> (Report by DR.)</p> <p>1. Although the <b>overrun</b> against budget moderated in October, the forecast overrun for the full year will be about R0.8 million.</p> <p>2. <b>Rescom</b> would like to review the <b>budget</b> figures for next year. (Copies have been sent to NW and DR).</p>	<p>AK</p> <p>DD/AK</p>
10.	<p><b><u>LEGAL.</u></b></p> <p>1. DR is <b>again</b> following up on the <b>Ombudsman</b> about the R40 levy fee waiver. DR suggested that if the Ombudsman did not reply early in the new year that we should stop paying this levy. It is pointed out that those <b>residents</b> who receive <b>SASSA grants</b> are not subject to this levy fee, and should contact <b>village management</b> to amend their accounts.</p> <p>2. Resulting from his assistance to several residents regarding control of <b>personal finances</b>, DR felt that a repeat of his course</p>	<p>DR</p> <p>DR</p>

	<p>on financial management for residents was necessary.</p> <p>3. DR informed Rescom that he had not completed his analysis of coverage by <b>medical aid schemes</b> regarding frail care and step-down care, but would do so in the near future.</p>	<b>DR</b>
11.	<p><b><u>RESIDENTS.</u></b></p> <p>Village occupancy – 306</p> <p style="text-align: right;">Houses - 127</p> <p style="text-align: right;">Apartments - 179</p> <p style="text-align: right;">Occupants of Care Centre - 20</p>	
12.	<p><b><u>COMMUNICATION. (Derek Drew)</u></b></p> <p>1. The <b>Social Committee</b> under the guidance of Lydia Hirschmann is working on several events for the future, including the re-issue of a monthly newsletter.</p>	
13.	<p><b><u>GENERAL.</u></b></p> <p>1. <b>Funeral costs</b> are being investigated by contacting several undertakers to find the best resources for this necessary service. Further reports will be made as the investigation proceeds. A presentation is being arranged.</p> <p>2. <b>Xmas bonuses</b> for staff – for those residents who wish to participate, a box will be placed at Reception for residents to contribute. Any submissions must be made by 23 December latest.</p> <p>3. Rescom <b>unanimously</b> wished CJ happiness and contentment in her future, as she leaves Evergreen on 13 December.</p>	<p><b>DE/DD</b></p> <p><b>DD</b></p>
14.	<p><b><u>DATE OF NEXT MEETING.</u></b></p> <p>Tuesday 14 January 2020.</p>	
15.	<p><b><u>CLOSURE.</u></b></p> <p>The Chairman closed the meeting at 10.10 am.</p>	

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**MR. NEVILLE WOUDBERG**  
**RESIDENTS COMMITTEE CHAIRMAN**

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**MR. DEREK DREW**  
**VILLAGE MANAGER**

**Could Rescom portfolio holders and Residents kindly**

**submit reports and communications to Derek Drew  
by 4.00 pm Thursday 09 January 2020.**

**Agenda will be issued on Friday 10 January 2020.**