

**P O Box 39201
Capricorn Square
7948**

**Sunrise Boulevard
Muizenberg
7945**

**Tel: (021) 709-8100
Fax: (086) 540-7654**

7 December 2018

Memo 20/2018: Staff Cash Gratuity Fund 2018

Dear Residents,

If you would like to contribute towards the year end staff gratuity cash fund you may do so by giving your contribution to John Morgan (Ext 102), Denise Elkin (Ext 2320) or Chris Fick (Ext 2317). Senior staff namely Melanie Carstens, Mfundo Norawana, Christo Snel, Laeeqah Bantam, Mandy Mulders, Gerti Noyle and Keith Noyle are excluded from these donations. Should you wish to give a specific staff member a special gift during this time, you may also do so. There are 80 staff members who will benefit from this fund.

We would like to request that all contributions are handed in by Monday 17th December 2018.

Kind regards

Melanie Carstens

VILLAGE MANAGER: EVERGREEN LIFESTYLE VILLAGE MUIZENBERG