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| **ARTS/CRAFTS FAIR FRIDAY 3rd MARCH 2017 -****REPORT ON FOLLOW-UP MEETING HELD 3pm WED 8th MARCH 2017** |
| 1. **THANK YOU** to co-ordinators, helpers, flower-arrangers, photographers, exhibitors, stall-holders Reception, Bistro and ‘strong-arm’ men.
 | Yay!! Together we made it happen. Successful, happy afternoon. Lots of positive feedback.Thanks to everyone involved in one way or another. |
| 1. **BEAUTIFUL LOUNGE SPACE** lends itself so well to all sorts of functions.  (I wonder if there is a way of serving tea etc for a big function directly from the Bistro??)
 | Melanie recommended tea-serving be left as it is.(Noted that patio tables had to be brought in for the tea-serving station) |
| 1. **BISTRO challenges**. (systemic management problems), eg: no function book, better scone recipe needed, 40 cups for 100 people.
 | Agreed that handling of tea/scone ticket sales through an invoice book at reception worked well. Easy to balance and cash-up. |
| 1. **MUSIC** needed
 | Agreed perhaps soft background piano music in the TV lounge area to accompany Hugh’s slide show |
| 1. **PHOTOGRAPHS:** Thank you to Hugh and Jim for about 60 photos taken at the show and now on flash drives.  Can we run a ‘slide-show’ of these photos, perhaps together with a re-run of Hugh’s beautiful slide show –when?
 | Agreed to run ‘fair-photos’ taken by Jim Raubenheimer and Hugh Till, and Hugh’s ‘slide-show’ **at 5pm on Friday 10th and again at 5pm on Tuesday 14th March.** MC will notify residents by sms. |
| 1. **NEXT SHOW**?  Consensus from Feedback forms is for an annual repeat with the next one being a ‘Christmas Craft market’ in November.                                                         More ‘customers’ would be needed so invite rels and friends and other Evergreens.  Could we have a tea-garden in the courtyard (Gill Morgan’s suggestion); Is there enough parking?
 | **NOVEMBER** AGREED. Noted that:- * Melanie said ‘we’ll make a plan’ about tea and parking.
* ‘shop’ should be separate from ‘white elephant’ stall. (items for white elephant are donations and income goes to general kitty)
* ‘shop’ should feature more home bakes
* Helpers needed at stalls to give stall-holders a chance to visit other stands and have tea.
* Master of ceremonies should please regularly draw attention to stands .
* Decisions later in year about possible charge for individual tables or ‘commission’ system.
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| (7**)    FUTURE COLOURING-IN AFTERNOON**: One positive response received.Not much response but it is still such a good idea to get people colouring in so I suggest that we start a ‘card-making and crafts group’ instead to work towards the November Crafts Fair.  Colouring in could be one of the card decoration methods using patterns about 75mm diameter.  (Some other ideas for decoration are: – camera club photo, scraps of tapestry, cross-stitch or other embroidery.  Pressed flowers.  Maybe our 2 calligraphers, Di and Sonya, can be encouraged to revive their craft?  | **AGREED to start a ‘CARD-MAKING/CRAFTS’ GROUP** to produce goods for the November Arts/Crafts Fair.**First planning meeting 3pm on Wednesday 15th March 2017** in Library or Gym area. Matters for discussion:* Suitable day of week and time.
* Who will be general co-ordinator?
* Who will be co-ordinator for weekly work parties.
* Who will be secretary/treasurer?
* Own Kitty for the craft group.
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| (8)    **MONEY:**  R761 net taken + R123 sales by Melanie + R207.60 profit on teas = R1091.60 less costs of R378 = **CASH IN HAND**: **R713.60 + new serviettes, and 5 used and 4 new plastic table cloths in stock.** Suggest that we keep this money to build up a kitty to cover future expenses and maybe a performer or contribute to an agreed ‘cause’ .  Who should keep the money? | Sincere thanks to residents who gave to the white elephant stall and provided eats for sale. Agreed by all that decisions about what to do with the money should be held over until after the November Arts/Crafts Fair. Agreed that June should be responsible for the money.  |
|  (9) **STORAGE CUPBOARD**? | MC will advise |
| (10)   Should we form an **ARTS/CRAFTS/MARKET COMMITTEE**??   | Agreed that Cardmaking/Craft group would also handle planning for future markets |

*/Rescom/Arts Crafts 3 March follow up meeting 8 March 2017 Minutes/typed 9/03/2017*