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6 December 2016

Memo 31/2016: CASH GRATUITY FUND 2016

Dear Residents,

The contribution towards the year end staff gratuity fund will be divided among the following staff totaling 43 staff members.

Security-9
Health Care/Frail Care-14
Catering-7
Gardening-4
Utility-4
Domestic-5

Senior Staff members namely Melanie Carstens, Amanda George, Christo Snel, Laeeqah Bantam, Thobeka Hokwana, Aimee Ravens and Ruan Huysamer are excluded from these donations. An average amount of between R150-R200 is a reasonable guideline for residents who would like to contribute.

Should you wish to give a specific staff member a special gift during this time, you may also do so.

We would like to request that all monetary contributions towards the staff gratuity fund be handed in by Wednesday, 14 December 2016

Kind regards,

A handwritten signature in black ink, appearing to be "Melanie Carstens", written in a cursive style.

Melanie Carstens
VILLAGE MANAGER: EVERGREEN LIFESTYLE VILLAGE MUIZENBERG