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7 April 2020

Dear Member,

**RE: 21-DAY LOCKDOWN – MEASURES EFFECTIVE FROM 6 APRIL 2020**

**Notice 3**

**Our first case of COVID-19 within the Village has been confirmed**

Anna-Mart (General Manager) has contacted 23 residents who could have been in contact with the resident and requested them to stay in self-isolation. **Only ONE resident is infected.** The resident is in self-quarantine. It will be in the best interest of every resident within the Estate to stay in your unit / house. The General Manager will keep you informed regarding the situation.

Due to this being the first confirmed case in the Estate, we have had to critically review all the measures that we have implemented in the previous letters.

Residents are now **DIRECTED TO TAKE IMMEDIATE NOTE OF THE FOLLOWING STRICT MEASURES and ADHERE FULLY WITH ALL PROCEDURES** contained in this Notice 3 with effect from **TUESDAY 7<sup>TH</sup> APRIL 16:00 (today)**.

**1. VISITORS AND PARCELS FROM FAMILY AND FRIENDS**

- No visitors / people may enter the Estate.
- Residents must collect their parcels at the gate – no physical contact with visitors, please adhere to the 2-metre rule.
- If a resident is unable to collect it from the gate, the security will deliver the parcel.
- For deliveries from shops, read points 9 & 10

**2. MEALS**

- The kitchen will continue doing deliveries between 11:00 and 13:30
- If you have not received your food by 13:30, please phone 082 688 3420
- **DO NOT** come to the kitchen to collect your meals
- Book your meals telephonically on 010 494 5002 or by email [kitchen.celebration@gmail.com](mailto:kitchen.celebration@gmail.com)

### 3. RESIDENTS LEAVING THE ESTATE

- We appeal to you to minimise excursions out of the Estate, to reduce your exposure to outside people.

### 4. WALKING WITHIN THE ESTATE

- NO WALKING is allowed within the Estate, except when:
  - going to the gate to collect a parcel or delivery
  - going to the kiosk to buy essential food
  - going to Reception to buy electricity or airtime

### 5. KIOSK

- The kiosk is selling the following items:
  - Milk
  - Bread
  - Pasta
  - Toiletries
  - Fruit juices
  - Soft drinks
  - Sweets, chips and ice cream
  - *When the Reception is closed* – electricity and airtime

### 6. SOCIALISING WITHIN THE ESTATE

- Please refrain from socialising within the Estate
- I do know and understand that it is really a difficult time for all of us, but we all must look after our health.

### 7. ADMINISTRATION AND GENERAL

- Reception will be open on the following days:
  - Thursday 9<sup>th</sup> April (as Friday 10<sup>th</sup> is a public holiday) – 09:00 – 13:00
  - Tuesday 14<sup>th</sup> April (as Monday 13<sup>th</sup> is a public holiday) – 09:00 - 13:00
  - Friday 17<sup>th</sup> April – 09:00 – 13:00

### 8. FRAIL CARE AND ESTATE NURSE

- No visitors, residential or otherwise, are allowed at the Frail Care.
- Please phone 078 859 6417 to make an appointment with the Estate Nurse.

### 9. FOOD OR GROCERIES

- **You may still order food or medicine but adhere to point 10**
- E-mail SPAR at [eaglecanyon1@retail.spar.co.za](mailto:eaglecanyon1@retail.spar.co.za) or phone 011 794 6478 for food deliveries.
- Dischem – Phone 011 794 9433 or e-mail – [northgatedispensary@dischem.co.za](mailto:northgatedispensary@dischem.co.za)
- Payment must be arranged directly with the relevant shop when ordering.

## 10. DELIVERIES OF GROCERIES / FOOD AND MEDICINE

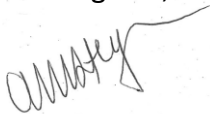
- Deliveries of groceries, food and medicines will not be granted access, it needs to be collected at the gate.
- You may walk or travel by car to the gate to make a payment and to collect your parcel.
- If you can't walk or travel by car, security will pick you up with the golf cart.
- If payment needs to be done, security will phone you to come to the gate to do the payment.

## 11. PROCEDURE WHEN A RESIDENT SUSPECTS THAT HE / SHE IS INFECTED:

- The resident must phone the Estate Nurse or the Sister at the Frail Care – 078 859 6417 or the emergency number – 082 688 3420
- The following information will then be enquired from the resident:
  - Current symptoms
  - History regarding being in contact with people
- The resident's doctor will be contacted by the Sister for further steps
- The General Manager will be informed.

**We urge you as residents to only leave the Estate for essential matters.**

Kind regards,



**Anna-Mart Steyn**  
**GENERAL MANAGER**

o.b.o Celebration Retirement Estate Home Owners Association (NPC)