

**MINUTES OF THE MEETING OF THE RESIDENTS' COMMITTEE (RESCOM) OF  
EVERGREEN LIFESTYLE VILLAGE DIEP RIVER  
HELD ON THURSDAY, 12 APRIL 2023 AT 15:30**

**PRESENT:** Kathy Scott (KS) - Chairperson; Christine Dempers (CD); Margaret Lee (ML); Diane Everett (DE); Sue Butcher (SB) and Kelvin Barry (KB)

**APOLOGIES:** Amanda George (AG)

Item	DETAILS	DUE/ ACTION
1	<p><b>Welcome:</b></p> <p>Kathy welcomed everyone to the meeting and thanked them for being there. Apologies from AG was noted.</p>	
2	<p><b>Approval of Minutes:</b></p> <p>The minutes of the meeting held on 15 March 2023 were approved. KS signed them.</p>	
3	<p><b>Matters Arising from the Minutes:</b></p> <p>These will be dealt with as they come up during the meeting.</p>	
	<p><b>Finance, Legal &amp; Estate Sales:</b></p> <ul style="list-style-type: none"> <li>➤ KS was satisfied with the finances. Except for the high cost of the generator everything else is in line with the budget.</li> <li>➤ CD confirmed that EPI are looking at other means of power when its off such as solar systems etc. More details will be sent through when available.</li> <li>➤ <b>Units:</b> 207, 211 and 317 are still on sale. Unit 118 is to be refurbished once cleared. 208 is sold (Colleen San Giorgio).</li> </ul>	
	<p><b>Repairs &amp; Maintenance / Village Improvement:</b></p> <ul style="list-style-type: none"> <li>➤ Patrick Maile, has moved across from ELV to EPI project division. He is fully aware of the repairs/maintenance issues that arise in the villages.</li> <li>➤ Internal work scheduled to start soon and a programme will be made to those residents whose units are on the list.</li> <li>➤ KS asked about the vents allowing rain to fall onto the first floor. It is noted that this depends on the way the wind blows.</li> <li>➤ Thanks have been expressed from all residents regarding the much awaited installation of new carpets. The passages are clean and lovely and the Bistro has had a face-lift.</li> <li>➤ The temp in the pool has been repaired and warm for the last Aqua-Aerobics class. The participants are very grateful and it makes this activity much more enjoyable.</li> <li>➤ It was reported that residents must be made aware of the lifts opening when there is load shedding. A resident "tripped over the ledge" of the lift when the door opened as it was not level with the floor. Notice to be put up in the lift.</li> <li>➤ It was noted that there are inverters available for home use at reasonable rates to residents who may want to get this for their own units e.g., for the TV, Computer equipment etc. CD to send out communication to this effect.</li> </ul>	<p align="center">CD</p> <p align="center">CD</p>

6.	<p><b>Gardens, Trees, and Irrigation report</b></p> <ul style="list-style-type: none"> <li>➤ SB reported that she had been doing some tidying up and filling in in overgrown areas with plants; cutting down dead branches on fence line and palm.</li> <li>➤ The water pump had been fixed so the garden tap can be used and cars may be washed. However, they are predicting a dry winter, so there may be water restrictions.</li> <li>➤ SB has requested fertiliser and potting soil to attend to the front lawn and pot plants.</li> <li>➤ KS thanked Sue for managing the gardens. A number of people have said how lucky we are to have Sue.</li> </ul>	
7.	<p><b>Security: Christine</b></p> <ul style="list-style-type: none"> <li>➤ This appears to have improved recently as there have been concerns.</li> <li>➤ CD had a compliment by a visitor who came in at night, on Mundy's alertness and not being asleep on the job.</li> <li>➤ Bernie February will be taking leave around public holidays. Grinnell to send in a replacement.</li> <li>➤ A discussion was held regarding the difference between the smoke alarm and the fire alarm. CD explained that once the smoke alarm goes off and in the event of a fire reaching a certain temperature, this will set off the fire alarm and the sprinkler system will kick in.</li> <li>➤ CD to arrange an unscheduled fire drill in the near future.</li> <li>➤ CD to arrange a key for Gas Bottle cage.</li> <li>➤ Resident in 101, Mrs Fisk will be requested to have her gas stove serviced.</li> <li>➤ After a robust discussion about the gas bottles at the braai CD noted that the gas bottles for the braai should not be moved around. They must stay at the braai and Clive, the utility worker, will check this every Friday. Should we need gas, he will replace it.</li> </ul>	CD
	<p><b>Catering, Events &amp; Entertainment:</b></p> <ul style="list-style-type: none"> <li>➤ ML presented her report on Catering and Entertainment.</li> <li>➤ It was noted that the pop-up shops Tabitha and Alida's were not well supported because of price. It was suggested that they come in on alternative months.</li> <li>➤ There have not been many pre-bookings for the pamper day and this should be reviewed.</li> <li>➤ Market Day – Amanda George is the event organiser of the Village Market Day and seems to have everything control. There are a number of external vendors who will add variety to the market.</li> <li>➤ The breakfast menu needs to be improved and items such as an Omelette must be added. Sides such as fillings e.g., mushrooms, onions, tomatoes, cheese must also be available.</li> <li>➤ The staff are also going home earlier in the afternoons than we have been told and, on a cake and tea afternoon they do not seem very willing to serve the residents. If someone comes down at 4p.m. for tea, staff say that it is time for them to go home in line with their contract. CD will ask to see their rosters and how they work them and the times so that we can match our times up with theirs.</li> <li>➤ Sunday meals have been excellent, and Fedics must be congratulated on the excellent Easter Sunday meal and décor.</li> </ul>	CD ML

9.	<p><b>Evergreen Health/ Health Services:</b></p> <ul style="list-style-type: none"> <li>➤ Discussion followed around the need to communicate health staff going on leave. DE queried the fact that Sharon was going on leave. CD assured that someone will be here in Sharon's place and Melanie is often here. CD reiterated that Sharon is only here twice a week on a Monday and Friday. On the other days there are carers here, but they are limited in what they can do and cannot do things like giving an injection like Sharon does. If residents need something like that done when Sharon is not here, they will have to go to a clinic at a chemist or their doctor.</li> <li>➤ This led to a broader discussion pertaining to communication. CD indicated that when someone is in hospital or there is a death, it would be out of order to put it out there to residents unless the family have asked for the residents to be told.</li> <li>➤ Flu vaccines will not be available at the village. Residents will have to make their own arrangements if they want to have a flu vaccination</li> </ul>	CD
10.	<p><b>General:</b></p> <ul style="list-style-type: none"> <li>➤ Fire blankets have arrived. They are not very big but blankets need to be stored in the same place in each unit.</li> <li>➤ General Resident Meeting – floor by floor – questions from residents. Wednesday 7 June 2 p.m.</li> </ul>	ALL
11.	<p><b>Date of next Rescom meeting:</b> Wednesday 17 May 2023 at 15:30</p>	ALL

Without any further business to discuss the meeting closed at 17h08

APPROVED AND SIGNED AT CAPE TOWN ON \_\_\_\_\_ 2023

CHAIRMAN \_\_\_\_\_