

**MINUTES OF THE MEETING OF THE RESIDENTS' COMMITTEE (RESCOM) OF
EVERGREEN LIFESTYLE VILLAGE DIEP RIVER
HELD ON THURSDAY, 2 JUNE 2022 AT 15:00**

PRESENT: Kathy Scott (Chairperson – KS); Margaret Lee (ML); Kelvin Barry (KB); Di Everett (DE) and Christine Dempers (CD)

APOLOGIES: Amanda George (AG) and Sue Butcher (SB)

Item	DETAILS	DUE/ ACTION
1	<p>Welcome: Kathy welcomed everyone to the meeting and especially Di and Sue in her absence. It was good to have everyone on board. Allocation of new members to a specific area – Di will take on the Health and Sue will stay with the Gardens. KS reminded the Rescom what our duties are. We need to be mindful of these and acquaint ourselves with points in the House Rules under RESCOM. We are a Liaison between the resident and Village Management. Personal issues of residents must go straight to the Village Manager, Christine Dempers. If it cannot be resolved, then it will be referred to Rescom and if necessary to Mancom. It was agreed that the House Rules will be put on the board and residents will be encouraged to read these.</p>	<p>KS CD</p>
2	<p>Approval of Minutes: The minutes of the meeting held on 12 April were approved. KS signed them.</p>	
3	<p>Matters Arising from the Minutes: Any matters arising would be covered on our agenda for this meeting.</p>	
4	<p>Finance, Legal & Estate Sales: KS reported that the April financial report was received. The expenditure is in line with the proposed budget and in some instances is below the budget. Income is below budget due to the various units still empty.</p> <ul style="list-style-type: none"> - Unit 308 has been sold and handed over to a new resident June Bailey who will be moving in shortly. Unit 210 is still not sold. Unit 319 is being refurbished. Unit 309 has not yet been refurbished. 201 residents have returned from Muizenberg. 	<p>CD KS</p>
5	<p>Repairs & Maintenance / Village Improvement: Kelvin / Christine</p> <ul style="list-style-type: none"> ➤ Daily preventative maintenance is taking place. All required servicing of equipment is taking place. ➤ Lance from EPI has been to look at all that has to be repaired in our building both inside and outside. The Contractors will be coming to set up next week 10 June. They will begin with the horizontal patios on the 2nd and 3rd floors. From here they will proceed to start the outside of the building working from the West side – Bistro, round to the North and East and finishing on the South Side. ➤ The Pool – KB queried why the Creepy Crawly is not working during the day? CD explained that it is set to work from 6 pm to 6 am and is out of the pool during the daytime when the pool is being used. KS indicated that the steps going into the pool 	<p>CD KB</p>

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	need to be replaced as they are preventing many of the residents from using the pool. CD will pursue new steps cost.	
6.	<p>Gardens, Trees and Irrigation:</p> <ul style="list-style-type: none"> ➤ Thanks to Sue and Artwell for their ongoing interest and work in our gardens. A plan will be worked out for Artwell's work especially with the winter months ahead. ➤ Planter boxes have been acquired. Some of the vegetables will be moved to them and they will also be used for herbs. ➤ The Wooden Bench – Is standing outside in the open and with winter rains, being wood, could be ruined. As this was specially acquired by a previous resident it needs to possibly be treated so that it will withstand all weather conditions. It was also suggested that a plaque could be put on the bench. Residents enjoy sitting on this bench especially in summer when its place under the trees. 	CD
7.	<p>Security:</p> <ul style="list-style-type: none"> ➤ Security Lights are replaced when necessary. The lights outside the entrance are problematic and CD is ensuring that they are repaired/replaced as soon as possible. ➤ There was a discussion around the time that the exterior doors into the garage area lock at night. Anyone coming home late should be made aware of this and that they may need to use their disc that they use at the front gate. ➤ Discussion was held pertaining to the duties of the Security in the evenings and how they patrol the exterior. 	CD
8.	<p>Catering, Events & Entertainment:</p> <ul style="list-style-type: none"> ➤ ML tabled a broad report of the events and entertainment during the months of April and May. She also listed what events and entertainment are still coming up during June. To be added to the list for June: 21 June - Alida Fashions will be here with their clothing on sale <p>Bistro</p> <ul style="list-style-type: none"> ➤ Catering staff continue to work together as a team and try to provide for residents according to resident's individual needs. ➤ There seems to be an increase generally in the number of people eating quite regularly in the Bistro. 	CD ML
9.	<p>Evergreen Health/ Health Services:</p> <ul style="list-style-type: none"> ➤ Telecare Buttons are checked regularly by the clinic staff. Residents can also test their buttons and telecare instrument. <p>See discussion below on reduced hours</p>	CD KS
10.	<p>General:</p> <p>Catering and Health more cost-effective Permutations:</p> <ul style="list-style-type: none"> ➤ Discussion held around the need to have more cost-effective catering and health options. 	ALL

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	<ul style="list-style-type: none"> ➤ It was agreed that it would be wise to start trying out cost-effective changes in these areas. We need to see what we can do to reduce costs and then Head Office would “meet us”. Changes are not going to happen in July as previously indicated and will Be put into place when an agreement has been reached. ➤ Any changes need to be phased in gradually. A months’ notice would also have to be given to either the Bistro or the Health Services. ➤ A possibility for the health: One Person 8 am to 5pm and private carers at night. Carers could be shared between residents. ➤ An idea for the Bistro – No staff from WP Caterers on a Saturday. Also reduce the staff to 2. ➤ Costing for reduced hours in both the Bistro and Health would need to be obtained from Head Office. Immediately this would help towards reducing costs. <p>CD to obtain costs for the above permutations and any other changes that could be feasible. Another meeting of Rescom may be called to look at new costs</p>	
16	<p>Date of next Rescom meeting: 30 June 2022 at 15:00 due to CD being booked off for the month of July 2022.</p>	ALL

Without any further business to discuss the meeting closed at 17:30

APPROVED AND SIGNED AT CAPE TOWN ON _____ 2022

CHAIRMAN _____