

**MINUTES OF THE MEETING OF THE RESIDENTS' COMMITTEE (RESCOM) OF
EVERGREEN LIFESTYLE VILLAGE DIEP RIVER
HELD ON THURSDAY, 10 FEBRUARY 2022 AT 15:00**

PRESENT: Kathy Scott (Chairperson – KS); Margaret Lee (ML); Kelvin Barry (KB) and Christine Dempers (CD); Amanda George (AG)

Item	DETAILS	DUE/ ACTION
1	Welcome: Kathy welcomed everyone to the first meeting of the new Year and thanked them for being there.	
2	Approval of Minutes: The minutes of the meeting held on 11 November 2021 were approved and signed by KS.	
3	Matters Arising from the Minutes: Any matters arising would be covered on our agenda for this meeting.	
4	Finance, Legal & Estate Sales: KS reported said we appear to be keeping within our budget, maybe even under the budget. CD indicated that as far as possible invoices against this budget will be processed before year end, ensure that we use as much as possible as allowed in budget. Vacant Units – 111, 210, 219, 303, 319 and notice to be given on 309. Unit 305 has been sold and residents are possibly moving in in March. KS will meet with MANCOM regarding the new budget.	CD KS
5	Repairs & Maintenance / Village Improvement: The repairs, painting etc will only begin in March under the new budget. This matter will be raised at the MANCOM Meeting and the plan going forward will be shared with the residents. Craft Room –This room is now empty. A quote is being obtained for installation of lockers. The carpet and beading in there need to be checked. A quote for a sliding door onto the patio on the 2 nd floor is to be obtained. The chairs in the Bistro and the Rec Room have been fixed and some have been thrown out. Patio chairs and tables outside the Bistro to stay. May get some new cushions. Also 2 new umbrellas to be purchased. The Gas and Extractor fan in the kitchen have been serviced. The Generator was also serviced. Looked at the Boiler room. There was a leak in one of the fire hydrants, has been repaired. Elevator has also been serviced. A new Creepy Crawly for pool has been installed. New steps for the pool will be purchased in the new budget. The Men's toilet in the gym area was leaking but has been fixed. The tiles in this toilet are untidy and need to be looked at. Discussion around the fire hydrant in drying area. CD assured that there is a certificate of compliance regarding all fire equipment. There has been a complaint regarding cockroaches. Will be dealt with to prevent any outbreak.	CD KB

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11	<p>Gardens, Trees and Irrigation: KS read Sue's monthly report which was comprehensive. Committee agreed that the gardens are looking good. We are very blessed to have Sue. She is so interested in the gardens and doing such an amazing job here.</p>	CD SUE
12	<p>Security: All security checks have been done and everything in good order. The service fence is to be checked. Committee appreciated the Security staff and the stability in this team. After some discussion it was proposed that we request Eco Security to do presentations and discussion with residents followed by a fire drill. Fire extinguishers / Blanket in each unit. The Evergreen policy is, no fire extinguishers are required in the individual units because of the fire protection system and the provision of fire extinguishers in fire cupboards throughout the building.</p>	CD KB
13	<p>Catering, Events & Entertainment: ML tabled a report of the highlights during the months of November, December, January and February to date. She also listed what events and entertainment are still coming up during February. Further events coming up are: Tabitha Fashions – 28 February Shrove Tuesday (Pancakes) – 1 March Music Quiz – 7 March World Hearing Day Themed Dinner – Asian theme – 9 March Bingo – 16 March St Patrick's day lunch – 17 March Brunch – 21 March Human Rights Day Monthly Movie – Friday 25 March April – Easter Monday – Brunch and Easter Bonnet Parade Walking for Evergreen – 6 April</p> <p>Bistro New staff team are doing well. Food is well cooked, presented attractively and individual requests are listened to and provided for. Going forward to ensure that there is a chicken option when beef or pork is being served.</p>	CD ML
14	<p>Evergreen Health/ Health Services: Reported that there is still some technical problem with the invoices. This is being addressed. Wellness day for residents on 14 February.</p>	CD KS
15	<p>General: A complaint was received pertaining to a resident smoking. 119 now have their own fibre provider.</p>	ALL
16	<p>Date of next Rescom meeting: 10 March 2022 at 15:00 The Meeting finished at 16:40</p>	ALL

Without any further business to discuss the meeting closed at

APPROVED AND SIGNED AT CAPE TOWN ON _____ 2022

CHAIRMAN _____