

**MINUTES OF THE MEETING OF THE RESIDENTS' COMMITTEE (RESCOM) OF  
EVERGREEN LIFESTYLE VILLAGE DIEP RIVER  
HELD ON THURSDAY, 9 SEPTEMBER 2021 AT 14H45**

**PRESENT:** Kathy Scott (Chairperson – KS); Margaret Lee (ML) and Christine Dempers (CD)

Apologies: Amanda George (AG); Kelvin Barry (KB)

Item.	DETAILS	DUE/ ACTION
1.	<b>Welcome:</b> KS welcomed everyone to the meeting and thanked them for being there. Apologies noted from Amanda and Kelvin	
2.	<b>Approval of Minutes:</b> The minutes of the meeting held on 12 August 2021 were approved and signed by KS.	
3.	<b>Matters Arising from the Minutes:</b> <ul style="list-style-type: none"> <li>➤ <b>Pool</b> - It is important at this time of the year that the cover is kept over the pool until it is used. After each use the cover must be put over the pool. When the weather is warmer it may hold its temperature better.</li> <li>➤ There appears to be a leak as we are losing water. A Pool Specialist, Phillip, is coming to check what is causing this leak.</li> </ul> <p>It was agreed that any other matters arising will come up as we go through the agenda.</p>	
4.	<b>Finance, Legal &amp; Estate Sales:</b> <ul style="list-style-type: none"> <li>➤ Christine and Kathy had received the July Statements</li> <li>➤ KS reported that income and expenditure appeared to be stable. The expenditure for maintenance is not reflecting all work that has been done. CD confirmed that this would show on the August statements.</li> <li>➤ CD reported on situation with Units. Unit 303 has been sold and the new residents will move in at the end of September. Unit 308 still has to be finished. 111 is complete and ready to go on the market. Other empty units on the market are 210, 219 and 305</li> </ul> <p>The issues pertaining to the notice for the levy increase were discussed as some residents are very concerned as to the possible increase. It was agreed that CD and KS would meet with Jeff Uys around his concerns</p>	

5.	<p><b>Repairs &amp; Maintenance/Village Improvement: In the absence of KB, CD reported as follows:</b></p> <ul style="list-style-type: none"> <li>➤ Painting of the exterior of building and other work that goes with this is critical. CD reported that MANCOM has it as a matter of high importance. Contractors have to review their quotes. The request will be made to the Evergreen Board due to the high cost of this work.</li> <li>➤ The quotes for repair of the 2<sup>nd</sup> and 3<sup>rd</sup> floor patios need to be updated. This work is on priority list.</li> <li>➤ Update quote for the patio walls and exterior balcony walls across the building is also a priority.</li> <li>➤ Many of the internal repairs such as damp in the units and passage carpets cannot be repaired until the exterior has been done.</li> <li>➤ Repair of tiles in resident bathrooms in Units 109, 202, 318, 302 will be prioritised as aa safety issue as well.</li> <li>➤ Also on the list are the carpets, internal painting and the kitchen.</li> <li>➤ The Craft Room is being cleared by those storing private belongings there. They have been given until 10 September to vacate the room. Once cleared we will look at preparing the room to be used as a craft room.</li> <li>➤ There are plans to ensure that common areas will have fire extinguishers and Individual Units should get Fire Blankets.</li> <li>➤ An Evacuation Plan has still to be put in place by Eco Safety and once completed there will be a meeting with the residents and Anton.</li> <li>➤ The Kitchen extractor fan has been serviced.</li> <li>➤ WPC – new stock – glasses, crockery and cutlery to be purchased</li> <li>➤ The braais have been repaired and are working well.</li> </ul>	CD KB
6.	<p><b>Gardens, Trees and Irrigation:</b></p> <ul style="list-style-type: none"> <li>➤ SB reported that more veggie seedlings had been planted as well as a new bed with trellis for beans.</li> <li>➤ Marcus bought compost.</li> <li>➤ Artwell worked hard on repairs to irrigation system – this should be sorted for summer.</li> <li>➤ Marcus to deliver some colourful additions at the gates and along the front beds.</li> <li>➤ KS requested that the station skip be monitored and reported to Council if not okay.</li> </ul>	CD
7.	<p><b>Security:</b></p> <ul style="list-style-type: none"> <li>➤ The pedestrian gate on Alwick Road – the key has been found and will be held at Reception in case it is required to be opened.</li> <li>➤ Loose Cobble stones have been repaired.</li> <li>➤ Regular checks on fences and camera are mad</li> </ul>	

<p>8</p>	<p><b>Catering, Events &amp; Entertainment: ML reported as follows:</b></p> <ul style="list-style-type: none"> <li>➤ Catering: Meals in the Bistro are being enjoyed especially the new choices that have been introduced. The All Day “A La Carte” menu is now available every day including Saturdays. A number of residents have already taken advantage of a breakfast / Brunch</li> <li>➤ Events: On 27 August a lovely afternoon tea with scones was held to celebrate International Bow Tie Day. Thanks to Amanda and the Bistro team for organising this. On 1 September Alidas Fashion were in the Rec Room with a great selection of their winter clothes. 5 of our residents joined with Evergreen Muizenburg on 8 September for a bus trip to see the flowers. This was absolutely fantastic and not to be missed. Thank you to Muizenburg for including some of us. On 8 September at 6pm we held the launch of our monthly theme dinners with an amazing Greek dinner. The atmosphere was just right, the décor super and so specially done. Food was great as was the background Greek music. A special thanks to Christine and the Bistro staff. Thank you to all the residents who attended and helped to make this evening a memorable occasion.</li> <li>➤ Entertainment: Weekly braais are being held and always enjoyed. Bingo this month is on Wednesday 15 September. The Exercise Groups: Wednesdays@10 – 11am – R50 (Chair Exercises). Fridays@11 -12pm – R80 (Active Aging). The launch of the movies was on 29 August with screening of “My Octopus Teacher”. Residents attending also enjoyed the popcorn. The next movie on 26 September is, “The boy who harnessed the wind”. Bridge Group continues on Tuesday afternoons and Fellowship Group on Thursday mornings.</li> <li>➤ Coming Up: 28 September – Tabitha Fashions in the Rec Room World Alzheimer’s Day and World Health Day. Heritage Day – 24 September – Braai October: 6 October – German Beer Fest 17 and 31 October – movie – Penguin</li> <li>➤ General discussion around possibilities for the rest of the year such as Halloween, Fireworks, Portuguese night, Lunch in December, End of the year function on 8<sup>th</sup> December, Staff lunch, New Year’s Eve function.</li> </ul>	<p>CD ML</p>
<p>9</p>	<p><b>Evergreen Health/ Health Services:</b></p> <ul style="list-style-type: none"> <li>➤ Discussed the COVID status – there are guidelines in place and there is always consultation with the specialists around each and every issue.</li> <li>➤ Dining Room - will keep to 2 to a table for the meantime.</li> <li>➤ Need to be circumspect around social distancing and check each function for number of residents etc.</li> </ul>	<p>CD KS</p>

10	<b>General:</b> <ul style="list-style-type: none"> <li>➤ Confirmation of the Mancom Meeting – 10am on 10 September. KS and CD to attend.</li> <li>➤ Tables in Bistro – in progress</li> </ul>	ALL
	Date of next Rescom meeting: 14 October at 15H00 and have a “thank-you” to all involved in the activities. Would need catering for this such as snacks and wine. The Meeting finished at 17H00	ALL

APPROVED AND SIGNED AT CAPE TOWN ON \_\_\_\_\_ 2021

CHAIRMAN \_\_\_\_\_