



# *A Note from your Rescom*



## **BROADACRES VILLAGE RESIDENTS COMMITTEE**

### **YOUR NEW RESCOM AND THEIR PORTFOLIOS**

*4 July 2022*

*Dear Residents,*





*Please see photographs of your new ResCom so that you can recognize them if you happen to see them.*






*The mandates for their portfolios are attached for your information.*

*Best,*

*Laurraine Lotter  
Chairman*

**ResCom Committee ELV Broadacres**

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## **RESCOM PORTFOLIOS**

### **RESCOM MANDATES**

ResCom is established in terms of the House Rules and takes its individual portfolio mandates from the provisions of the House Rules as quoted below;

#### **The ResCom:**

It shall be the function and duty of the ResCom to:

- act as a liaison between the Life Right Holders and the Village Manager with a view of obtaining and maintaining a happy, healthy and convivial environment within the Village;
- welcome new Life Right Holders to the Village, assisting with their orientation, and introducing them to the various facilities and activities available;
- organise suitable sporting, recreational, entertainment and cultural activities for Life Right Holders and Nominated Occupants, and to encourage and motivate Life Right Holders to participate in these activities, with a view of developing and maintaining a sense of camaraderie amongst them;
- encourage Life Right Holders and Nominated Occupants to become acquainted with each other and to provide companionship and assistance to fellow Life Right Holders and Nominated Occupants who are either temporarily or permanently incapacitated;
- act as liaison between Life Right Holders and the Village Manager with regard to ideas and suggestions concerning facilities and activities in the Village.

However, with regard to complaints and matters of a personal nature, Life Right Holders are required to take such matters up directly with the Village Manager. Only if discussions with the Village Manager fail to achieve a satisfactory resolution, may the matter be referred to ResCom, for their consideration as to what action (if any) might be taken, with a view to assist the parties in finding a mutually agreeable solution or an acceptable compromise; and

- provide practical support and assistance to the Village Manager and his or her staff in their endeavors to maintain the high quality of lifestyle facilities and environment promoted by the Evergreen Lifestyle brand.

## **PORTFOLIOS**

### **1. COMMUNICATIONS**

Assist and develop communication and technology topics including but not limited to:

- Notify residents of who ResCom members are and what they are responsible for.
- Liaise with VM with regards to issues of concern where communication is needed to clarify and educate residents on various issues of interest.
- Establishing and managing WhatsApp information chat groups;
- Preparation of monthly Village Newsletter for distribution by VM (note this function is outsourced to a co-opted member of the Committee. Newsletter will cover activities from the previous month and the those planned for the new month. Contributions will be solicited by co-opted member, who will have editorial control.
- Preparing ResCom communications for distribution;
- Welcoming new Life Right Holders to the Village, assisting with their orientation, and introducing them to the various facilities and activities available.
- Promote the use of available communication methods like WhatsApp and email
- Encourage the writing of articles on issues of interest to residents.

## **2. HEALTH**

- Undertake activities that promote the introduction of new residents to all health services available in the village as well as promoting the health offerings to existing residents
- Establishment of groups for specific areas where support may be needed, like support for those caring for dementia patients;
- Encourage residents who are ill to advise Evergreen Health so that appropriate support can be provided. (Note in this regard there needs to be a distinction made between services that are requested by residents and therefore subject to payment and those where EH is offering support after or during an illness);
- A high level of good neighbourliness already exists in the Village. Investigate and arrange for appropriate support when needed by any residents. (Note: this must be done with great sensitivity and respect for residents' privacy);
- Arrange and facilitate health and wellness talks to be presented to residents;
- Manage support groups who take residents to hospital or to doctors when residents can't drive themselves.
- After hospitalisation recovery group who visits residents when getting back from hospital or when recovering from illness.
- Regular engagement with Evergreen Health to ensure inclusiveness of Care Centre residents' activities.
- Celebrate health dates for the year such as World hearing day / international nurses day / Men's health month / world stroke day / world diabetes day.
- Look at exercise groups and current offering and whether there is something that can be added or that will enhance the offering to ensure there is something for everyone according to their abilities and needs.
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## **3. HOSPITALITY**

- Act as liaison between the Life Right Holders and the Village Manager organising of suitable sporting, recreational, entertainment and cultural activities for Life Right Holders and Nominated Occupants, and to encourage

and motivate Life Right Holders to participate in these activities, with a view of developing and maintaining a sense of camaraderie amongst them;

- develop and execute an annual plan of activities and groups; Sporting / recreation / entertain / cultural /
- co-ordinate the activities of volunteers for specific areas of work;
- develop a schedule of potential outings.
- keep track of potential theatre outings and communicate potential to residents;
- ensure that residents are kept abreast of activities through the communication portfolio.
- promote support and take up of Bistro meals.
- Arrange speakers to speak on topics (outsourced to library)
- Arrange entertainment to take place at meals and functions in consultation with VM
- Christmas function and news year's function.
- Ensure the yearly hospitality calendar is supported with at least one activation per month.

#### **4. INFRASTRUCTURE AND ESTATE DEVELOPMENT**

- Offer continuous support to Evergreen Management in any area that such support may be needed;
- together with technical support and advice from experienced and qualified members of our community, act as a facilitator and go-between for residents and Evergreen Management with regards to technical matters;
- assist Evergreen Management with the planning and implementation of new developments of matters pertaining to the environment, common gardens and parkland in our village and their maintenance;
- identify new projects that would enhance quality of life in the Village and engaging with Management on them.
- Projects that are undertaken by EPI
- Support Maintenance programmes
- Manage the infrastructure and development subcommittee.

## **5. SAFETY AND SECURITY**

- Assist Village Management in ensuring resident's safety and security remains a priority.
- Encourage Fire Marshals to participate in Fire and Evacuation drills and training.
- Identify support needed for residents with Gas bottles, and other risk items in village.
- Take note of the safety of residents in the Village especially the more vulnerable residents in the village and share any concerns with VM
- Participate in Village health and safety meetings
- Promote Telecare awareness and encouragement to test units.
- Safety issues around the estate and in the Broadacres area.
- Participate in Frederick Road Association meetings as required
- Engage with Security staff as appropriate.

## **6. TREASURY AND FINANCE**

- Maintain, manage and report on ResCom' s financial affairs;
- participate in ELV ManCom meetings; when required
- provide an active link between ELV financial management and ResCom
- Be involved in financial information that goes out to residents. Electricity annual increases and winter vs summer tariffs etc.