

Circular 044

23 June 2022

Dear Residents,

PRIVATE DOMESTIC WORKERS AND GARDENERS ACCESS INTO THE VILLAGE:

In order for us to control access into the Village on a day-to-day basis, we require any resident who employs their own private domestic worker or gardener to please complete the attached documentation and send it back with the relevant copies of either an ID document or a valid passport with a valid work permit.

We also require a criminal check that has to be renewed every 2 years.

Please can you complete the documents in detail so that we know on which days and during what time periods this person will be at your unit. Should you share a domestic worker with other units in the village, it is still important that we get the form from every resident where the domestic worker is working at with the details of what day of the week and times this person will be at your unit.

Not only does this assist us from a security perspective but it is also a Department of Social Development requirement that we have all of this information.

Should your domestic worker or gardener not have the necessary paperwork in place, we cannot allow them access into the Village. I would like to urge you to assist any such people to get their documentation updated and brought through to us in the next two weeks.

For ease of reference, I attach information about how to get SAPS Clearance certificates.

Should you require any further assistance or information, please do not hesitate to contact me.

Kind regards,



Wilma Swart
Village Manager