

Circular 07-2018

19 March 2018

Dear Residents,

PUBLIC HOLIDAYS:

- Wednesday, 21 March 2018 – Human Rights Day,
- Friday, 30 March 2018 – Good Friday, and
- Monday, 2 April 2018 – Family Day.

The Bistro will be open on the abovementioned dates as normal. On Wednesday, 21 March 2018 lunch will be served in The Bistro, but there will be no Social evening due to the Street Braai taking place.

No staff will be available, i.e. domestic workers, utility workers and maintenance. Jackie and Theo will be on duty.

FLU VACCINES:

It is that time of the year again to get your flu vaccine. Sr. Linda has to order the flu vaccines in advance so please inform Jackie at Reception on ext. 200 by no later than **Friday, 23 March 2018** should you require a flu vaccine.

ADMINISTRATION:

The administration load has become a burden over the past couple of months and we want to reduce the volume of paperwork that gets sent out as well as the time spent editing / correcting these communications. In future, we will only send out communications on Mondays, Wednesdays and Fridays, please ensure all communications are sent to both myself and René by 9am on the abovementioned days.

Should you require copies, scanning and / or emailing of documents, please note that this service will only be available daily between 9am and 10am. The cost will be R2 per email and R2 per page copied or printed, to cover costs.

Kind regards,



Roy Martin
Village Manager