

28 October 2022

Circular - 2022

Dear Residents

STAFF CHRISTMAS FUND 2022

While there is still some time before the Christmas season, many residents may have already planned their holidays. Central to Christmas is the spirit of goodwill and giving, not only to loved ones but also to those who are less fortunate than ourselves.

This initiative was introduced by residents in 2013 and is meant as a gratuity to show their appreciation of all that village staff do – on the basis of a targeted allocation of R1,250 to each employee from the Christmas Fund, we suggest a contribution of R530 from each home.

While Evergreen have a "no gift" policy with regards to the staff at Evergreen Villages, this is relaxed at Evergreen Bergvliet over the Christmas period. Voluntary contributions to a "Christmas Fund" are encouraged. The fund will be managed by two members of Rescom and will be distributed equally amongst the village staff.

Today the handling of cash is, for many reasons undesirable, and this year we encourage Residents to contribute via an EFT or direct deposit to the Evergreen Bergvliet Residents Association (ERA) bank account detailed below.

Some residents may also wish to make specific contributions to individual staff members who they feel have given an above average personal service. Residents may accordingly hand deliver these contributions directly to the staff member.

Similarly, some residents might want to make additional contributions to "staff clusters" such as security or gardening staff to be shared between the specific teams.

Banking details are as follows:

Evergreen Residents Standard Bank Mymobiz Account 10139793346

Ref on deposit for full Staff Christmas Fund = Surname and SCF Ref on Deposit for "Security Staff Cluster" = Surname and SEC Ref on Deposit for "Gardening Staff Cluster" = Surname and GAR Ref on Deposit for "Catering Staff Cluster" = Surname and BIS Ref on Deposit for "ELV Staff Cluster" = Surname and ELV

Evergreen Lifestyle Villages (Pty) Ltd | Reg No. 2006/014187/07 Directors: D Pienaar, G Reed

However, if an EFT or Direct Deposit is not convenient for you or you would still prefer to contribute via cash, please DO NOT simply arrive at Reception with cash filled envelopes, Melvinita is not permitted to accept such. Please call or email Bronwyn, our Village Manager to make alternative arrangements.

The "earmarking" of specific contributions is not discouraged but the preferred option is to collect as much as possible for the general SCF Christmas Fund" so that all employees receive a meaningful gift.

Christmas is also a time for reflection; we have all experienced the high rates of increases in our daily living costs; and fortunately, most of our residents are able to absorb these increases.

Please be generous with your contributions to the Christmas Fund and help in making the

festive season a special time for our general staff.

Yours sincerely.

Village Manager

Alan Baxter

Chairman: RESCOM