

**MINUTES OF THE MEETING OF THE RESIDENTS COMMITTEE
OF EVERGREEN LIFESTYLE VILLAGE BERGVLIET HELD ON
MONDAY, 12 AUGUST 2019 AT 15h30**

PRESENT:

Joan Misplon (JM); John Bester (JB), Paddy Fordyce (PF); Dave Orton (DO); Jean van Rhyn (JvR); Ton Weber (TW); Ian McDonald (IMcD), Christine Dempers (CD).

		<u>Action/Date</u>
1.	WELCOME AND APOLOGIES	
	JM welcomed everyone to the meeting for 2019/2020.	
2.	CONFIRMATION OF APPOINTMENTS	
	<p>It was decided that:</p> <ul style="list-style-type: none"> (a) Chairman – Joan Misplon: Vice Chairman – John Bester (b) Finance and Legal – John Bester and Ian McDonald (c) Maintenance – Ton Weber and Dave Orton (d) Security – John Bester (e) Gardens – Paddy Fordyce (Jill Dower) (f) E&E and Catering – Jean van Rhyn & Paddy Fordyce (e) Health - Jean van Rhyn & Paddy Fordyce (h) Estate Development - ALL 	
3.	REPRESENTATION AT MANCOM	
	It was confirmed that Joan Misplon, John Bester and Ian McDonald would be the representatives on MANCOM. If there is a situation relating to a particular resident then that resident will be invited to attend.	
4.	DATES OF FUTURE MEETINGS:	
4.1.	<p>MANCOM: 19/9/2019; 14/11/2019</p> <p>Proposed dates to be confirmed for 2020 – Feb, April, June. August, October,</p> <p>RESCOM: 17/10/19</p> <p>Proposed dates to be confirmed for 2020 in Jan, March, May, July and September</p> <p>AGM: July/August 2020 (TBA)</p> <p>It was noted that Resident Meeting to be set up on 24 October at 5.30pm to report back to residents. It was decided to set up monthly meetings for portfolio members to get an update from service providers/department heads</p>	

	<p>CE&E (PF/JvR and Sub-committee) - first Tuesday of the month at 10am.WPC/Chef to be invited</p> <p>Healthcare (PF/JvR and Evergreen Care) – first Tuesday of the Month at 11.30am. Melanie Carstens/Elize Porter to be invited</p> <p>Gardens (PF/Jvr and Whitecliffs) – to meet on Tuesday. 1pm (TBC)</p> <p>Maintenance (TW/DO) – First Thursday of the month at 12-noon. Patrick Maile/Danvor Snygans to be invited.</p> <p>Finance/Legal – JB/IMcD will set up their own meetings with Garry Reed and Adam Kajee as and when needed.</p> <p>JM to receive up-dates on all the above meetings.</p>	<p>CD</p> <p>CD</p> <p>CD</p>
5.	GENERAL	
5.1.	House Rules - A meeting has been set up for IMcD to meet Garry Reed on Wednesday, 20 August to finalise Bergvliet house rules.	IMcD
5.2.	Golf Cart – Residents are grateful for the golf cart and a circular will be sent out shortly outlining guidelines and regulations.	CD
5.3.	Paving – It was pointed out that brick paving outside of 47/48/49 and 60/61, repaired by contractors, is sinking. Maintenance must investigate and arrange to have it repaired correctly. CD to follow up.	CD
5.4.	DSTV Special Rate – IMcD/PF would like Evergreen to pursue the special DSTV rate.	IMcD
5.5.	Games Room – A request has been received to re-hang the dart board on the South wall in the games room and install an overhead light above board..	CD
5.6.	Library – A request has been received to install additional bookshelves in the games room	CD
5.7.	Security – The new scanner was discussed as a number of residents and their visitors had disregarded the protocols. It was suggested that a circular be sent out again outlining the procedures and asking that all residents abide by these rules.	
5.8.	Internal communications (#76) – JM had received a complaint from resident Mrs Hovstad, who is not able to use her internal phone. CD stated that she is aware of the issue and is working on getting it resolved by the IT department..	CD

Without any further business to discuss the meeting closed at 16h30

APPROVED AND SIGNED AT CAPE TOWN ON _____
2019

CHAIRMAN